



<b>Meeting Date:</b>	<b>29 September 2021</b>
<b>Report Type:</b>	<b>Public – for information</b>
<b>Report Subject:</b>	<b>Inspections of Assets</b>
<b>Agenda Item No:</b>	<b>11</b>
<b>Contact:</b>	<b>Chairman</b>

**BACKGROUND:**

At its September meeting the Council agreed to inspect its assets as below.

	<b>Asset</b>	<b>Parish Clerk to provide details of relevant consultees</b>	<b>Councillor</b>	<b>Assisted by</b>
1	Nea Meadows plus Bowls Pavilion and Green	Friends of Nea Meadows; Highcliffe Bowls Club; Christchurch Angling Club	BH	Trish
2	Wingfield Recreation Ground and Pavilion	Major hirers	PC	
3	Roeshot Hill Allotments	RHAA	AM	Becs
4	Walkford Road Allotments	WRAA	NB	Becs
5	Lakewood	Friends of Lakewood	SS	
6	Parish Office and Meeting Room	Parish Clerk	WMc	Trish
7	Main Footpaths in Parish	Known Volunteer Groups	TB	
8	<i>Highcliffe Recreation Ground</i>	<i>Major Users</i>	<i>JC</i>	
9	<i>Mudford Wood Play Area</i>	<i>MW Trustees</i>	<i>NG</i>	
10	<i>Bluebell Play Area</i>	<i>?</i>	<i>LH</i>	

(Note items 8 – 10 were not inspected as BCP has yet to agree to transfer ownership of these assets to the Parish Council)

## OUTCOMES

	Asset	Cllr	Outcomes
1	Nea Meadows plus Bowls Pavilion and <b>Green</b>	BH	<ol style="list-style-type: none"> <li>1) An inspection was carried accompanied by James Palmer an officer from BCP with knowledge of Nea Meadows. He produced an inventory of everything owned by HWPC at the Meadows including signs, benches, gates, bridges etc. The stated lifespan of items varies from 10 to 50 years but no repair work is recorded as having been undertaken in the last 7 years. The estimated cost of repairing everything is recorded as £35k (largest single item is the car park at £15k) <i>.It would have been helpful if this inventory had been made available to the Parish Council in 2018, when decisions were being made about funds needed by the new Parish Council</i></li> <li>2) A damaged seat near the Bowls Club is dangerous to users and requires repair</li> <li>3) An additional seat in the Meadow would be advantageous.</li> <li>4) Paintwork requires attention to the signs at the entrances to Nea Meadows</li> <li>5) A condition survey of all trees is recommended.</li> </ol>
2	Wingfield Recreation Ground and Pavilion	PC	<ol style="list-style-type: none"> <li>1) Good condition report.</li> <li>2) Directional signage still outstanding</li> </ol>
3	Roeshot Hill Allotments	AM	<ol style="list-style-type: none"> <li>1) Very satisfactory outcomes to the inspection.</li> <li>2) A possible case was seen of mal- treatment of chickens</li> </ol>
4	Walkford Road Allotments	NB	<ol style="list-style-type: none"> <li>1) Allotment Chairman not available until 19<sup>th</sup> Nov. Outcome of meeting with him included as late addition to this report</li> </ol>
5	Lakewood	SS	<ol style="list-style-type: none"> <li>1) BCP's Tree Officer feels that a tree survey of the site should be carried out.</li> </ol>
6	Parish Office and Meeting Room	WMc	<ol style="list-style-type: none"> <li>1) All; in satisfactory condition</li> <li>2) An additional desk is required for the Assistant Clerk</li> </ol>
7	Main Footpaths in Parish	TB	<ol style="list-style-type: none"> <li>1) Attached report contains comprehensive survey results</li> </ol>

**RECOMMENDATIONS:**

	<b>Asset</b>	<b>Action this year</b>	<b>Action in 2022/23</b>
1	Nea Meadows plus Bowls Pavilion and Green	1) Set up reserve with contribution of £2k per annum 2) Authorise seat repair	3) Provide for additional seat 4) Paint all signage 5) Initiate a condition survey of all trees
2	Wingfield Recreation Ground and Pavilion	1) Continue to press BCP for two directional signs	1) Initiate a condition survey of all trees
3	Roeshot Hill Allotments	2) Advise RHAA that the PC expects them to inspect and be alert to health issues for chickens	
4	Walkford Road Allotments	T/F	
5	Lakewood		1) Initiate a condition survey of the trees
6	Parish Office and Meeting Room	2) Acquire an additional desk	
7	Main Footpaths in Parish	1) Contact BCP, Meyrick Estates, Hoburne Developments & Highcliffe Golf Club to establish actions they are prepared to take responsibility for on the footpaths owned by them.	1) Give consideration to a longer term programme of HWPC actions to remedy all other defects.