



Highcliffe & Walkford Parish Council

28 October 2020

Minutes of the Virtual Meeting of Highcliffe & Walkford Parish Council held this day at 6.30pm.

Present: Cllr R Hutchings (Chairman), Cllr A Martin (Vice Chairman), Cllr N Brooks, Cllr T Butcher, Cllr L Harris, Cllr W McNeill, Cllr N Geary and Cllr S Smith.

Also Present: T Jamieson (Clerk).

		Action
20/187	Apologies for Absence – There were no apologies.	
20/188	Declarations of Interests by Members - There were none.	
20/189	Minutes of Previous Meetings Minutes of the meetings held on 30 th September 2020 were taken as read and confirmed as a true record. To be signed by the Chairman at a later date.	
20/190	Chairman's Remarks a) The Chairman reported that 4 places were available to attend the Remembrance Day Service at St Luke's Church on Sunday 8 th November. Members were asked to inform the Clerk if they wished to attend. b) The Chairman suggested that the record of issues raised by members of the public which had, to date, been maintained by Cllr Brooks should in future be maintained by the Clerk.. Cllr Brooks was thanked for keeping this important record over the last 18 months. It was agreed that the Chairman and Clerk would devise a suitable recording method. c) The Chairman reminded Members that HRA had asked if the Parish Council would contribute towards the cost of notice boards. Pictures of suggested designs had been circulated. Proposed Cllr Harris seconded Cllr McNeill that the Parish Council contribute half the estimated cost of £866 for the notice boards. Carried unanimously. d) The Chairman reported that he and the Vice-Chairman would be meeting with the Commercial Director of Yellow Buses following questions from a member of the public. e) The Chairman reported that the grants to community groups had been well received.	BH/Clerk

20/191	Matters Arising	
a)	20/125C Lease of Office at Old School House The Chairman reported that the matter was still outstanding. He would contact the HRA Chairman to expedite the matter.	BH
b)	20/172e Banners Cllr Brooks stated that copies of the proposed banners had been circulated. Some concerns were raised over the siting of the banners but as these would not be permanent sites it was unanimously agreed that two banners should be ordered. A pro-forma invoice to be passed to the Clerk.	NB Clerk
c)	20/174 Grant for Commemorative Clock Cllr Brooks reported that Hoburne Estates had offered to take on the project from HAT and therefore the grant offered to HAT would not be required.	
20/192	Planning Reports Drafts of suggested wording for objections or comments had been circulated regarding the following applications: 8/20/0717 398-400 Lymington Road. After some discussion it was agreed that the letter of objection be sent after checking parking proposals in the application. Cllr Brooks stated he was unable to support the decision. 8/20/0752 20 Chewton Farm Road. After some discussion it was agreed that the proposed letter of objection be sent. Concerns were raised regarding a number of letters of support from members of the public living outside the area where the wording was all the same. It was agreed that the Planning Officers should be questioned re the validity of such letters. 97 Rowan Drive. Local residents had complained about a large container and structure in the garden of the property. The BCP Council Planning Enforcement Officer had inspected the site and found no action could be taken. It was reported that parking on Smugglers Lane South was very congested at times and that this might be occasioned by the operation of a Nursery at the premises. It was agreed that the Enforcement Officer be asked to look at the site again. The Chairman & Cllr McNeill to agree the wording of a letter. 8/19/1500 Solent Road. It was agreed that no further objection would be made 8/20/0811 18 Amberwood Drive. Cllr Brooks reported that this had come late on the weekly sheets and comments had to be in by 17 November. There had been a number of issues with previous application and support was given to objecting.	WMc BH/WMc BH/WMc WMc WMc

20/193	To Receive Updates on Council Initiatives	
a)	<p>Neighbourhood Plan A paper outlining progress to date had been circulated. Cllr Brooks reported that a draft of the plan should be ready to present to the Parish Council at a meeting in December.</p>	
b)	<p>Revitalising the High Street A paper showing progress to date and the full scope of improvement opportunities had been circulated. Cllr Martin reported that funding may become an issue. There was a proposal that empty shops in the High Street could be utilized as “pop up” shops particularly in the run up to Christmas. He was in discussion with some landlords.</p> <p>Cllr Brooks virtual shop fronts could be used to make the street more attractive. The Chairman expressed some concerns over the Council’s vires on both suggestions and he and the Clerk would look into the matter of whether the Parish Council has Statutory Authority for the proposed initiatives</p> <p>Cllr Brooks reported that Jane Dean (HAT) had been engaged at no cost to the Parish Council to work on the above proposals.</p>	BH/Clerk
c)	<p>Pavement Improvements Cllrs Harris & Smith reported that useful meetings had been held with Meyrick Estate, Hoburne Developments and BCP Council where ownership of a number of areas were established. A number of cases where there was overhanging vegetation had been passed to BCP Council and others would be passed on in small batches. Cllr Smith was thanked for her input by walking a large part of the parish to establish the state of footpaths. Cllr Brooks agreed to determine when the new sweeper could be expected, He also reported that Christchurch Town Council was looking to employ a Linesman.</p> <p>CLLR HARRIS LEFT THE MEETING AT THIS POINT</p>	NB
d)	<p>Wingfield Pavilion Improvements The Chairman reported that progress was very slow. There was a continued dialogue with the FA regarding a grant and he would check with them again. A small grant had been promised from Christchurch Charitable Trust dependent on other funding.. Cllr Brooks asked about the state of the car park and the reported danger caused by vehicles are being parked on the highway on match days. It was agreed that the Chairman would speak to the Hawks regarding the issue.</p>	BH
e)	<p>Fencing on A337 The Chairman reported that work on the fence would resume on 10 November.</p>	

20/194	<p>Financial Report, Finance Balances & Payment of Accounts. And 2nd Quarters Budget & Out-turn Report</p> <p>Papers had been circulated showing the current positions regarding Payments due and current bank accounts.</p> <p>The reports were accepted and unanimously agreed.</p> <p>It was agreed that £10k be transferred to the Monmouthshire Building Society and £35k to Teachers Building Society to bring the investments up to £85k, the government guarantee limit, and also seek other Building Societies for further investments.</p>	BH/Clerk
20/195	<p>Transfer of Assets from BCP Council</p> <p>The Chairman reported that BCP Corporate Property Group would be meeting on 29 October 2020 and that the Clerk was expecting a report on the outcome.</p>	Clerk
20/196	<p>Town Twinning</p> <p>It was reported that some progress had been made. It was felt that a group committee should be formed with some PC Members involved. The Clerk had given the organizer details contact details of Christchurch Twinning Association for help. Cllr Martins and Geary offered to assist and the Chairman suggested that Cllr Harris might also wish to be involved.</p>	AM
20/197	<p>Community Speed Watch Initiative</p> <p>Cllr Brooks reported he had 8-9 volunteers and training would begin shortly.</p>	
20/198	<p>Date of Next Meeting Wednesday 25 November 2020.</p> <p>There being no further business the meeting closed at 8.06pm.</p>	

Signed.....

Date.....