



Highcliffe & Walkford Parish Council

25 November 2020

Minutes of the Virtual Meeting of Highcliffe & Walkford Parish Council held this day at 6.30pm.

Present: Cllr R Hutchings (Chairman), Cllr A Martin (Vice Chairman), Cllr N Brooks, Cllr T Butcher, Cllr L Harris, Cllr W McNeill, Cllr N Geary and Cllr S Smith.

Also Present: T Jamieson (Clerk) and 1 member of the public.

		Action
20/199	Apologies for Absence – There were no apologies.	
20/200	Declarations of Interests by Members - There were none.	
20/201	Minutes of Previous Meetings Minutes of the meetings held on 28 October 2020 were taken as read. An amendment to add at Minute 20/174 “ <i>subsequently it was found that the grant was still required and had since been paid</i> ” Following the amendment the minutes were taken as a true record. To be signed by the Chairman at a later date.	
20/202	Chairman’s Remarks a) The Chairman reported he had sent to Ian Nicholls a message wishing him a speedy recovery from Covid19. b) The Chairman welcomed the reduced bus fares and free parking to be introduced for the run up to Christmas. c) The Chairman reported that a new flag pole had been installed at Highcliffe Castle and a contribution, already agreed, had been sent.	
20/203	Matters Arising	
a)	20/125C Lease of Office at Old School House The Chairman reported that the matter was still outstanding.	BH
b)	20/109b Notice Board The Chairman reported that as members were not happy with the design of the proposed notice board that he was hoping to see new proposals before agreeing to contribute towards the cost.	
c)	20/190d Yellow Buses	

	Cllr Martin reported on a meeting he and the Chairman had with Officers from the bus company. Further meetings would be held in future.	
d)	20/191b Banners Cllr Brooks reported that the banners had been made but would not be put on site until December due to possible vandalism	
e)	20/190c Sweeper It was reported that the new pavement sweeper was in operation.	
f)	20/196 Twinning Cllr Martin reported that work was continuing.	
g)	20/197 Community Speed Watch Initiative Cllr Brooks reported that he had 10 volunteers to date and training would start as soon as possible.	
20/204	<p>Planning Reports Cllr McNeill reported on the following:</p> <p>8/20/0975 - 20 1 Seaton Close. The Parish Council had no objections to this application.</p> <p>8/20/0892 - 29 Pine Crescent. Objections had been submitted by the PC regarding back garden development but no other objections had been submitted to date.</p> <p>8/20/0811 - 18 Amberwood Drive. A number of objections had been submitted but no decision to date.</p> <p>8/20/0752 – 20 Chewton Farm Road. Cllr Brooks reported that the application would be going to BCP Council Planning Committee in December and that he would be making a written submission. It was agreed that the PC would send a further submission for the committee following advice from Cllr Brooks.</p> <p>It was understood that an application had been submitted for the Jesmond Road site but this was not yet in the public domain.</p>	<p>WMc</p> <p>NB</p>
20/205	To Receive Updates on Council Initiatives	
a)	<p>Neighborhood Plan A paper outlining progress to date had been circulated. Cllr Brooks reported that 400-500 responses had been received for the survey. Results of the survey would be given to members at the meeting on 15 December. Meetings with BCP Council were continuing. The local press were keen to promote. Members agreed that there was a need for greater publicity for the HWPC in the New Year and a report would be brought to the January meeting.</p>	BH

b)	<p>Revitalising the High Street</p> <p>A paper showing progress to date had been circulated. Cllr Brooks reported he had meetings with BCP Council Leader and the Portfolio Holder for Transport & Sustainability to discuss a way forward. He was hoping for further meetings with the Chief Executive and officers when it will be suggested that the scheme could be supported with CIL income and other funding rather than from BCP Council.</p> <p>Following a meeting with New Milton Sand & Gravel company the gravel lorries were travelling through Ringwood Road, Walkford and onto the A35 as a trial to keep HGVs away from center of Highcliffe.</p> <p>Work was continuing on a marketing strategy with the possibility of “Pop up Shops” and new businesses.</p>	
c)	<p>Pavement Improvements</p> <p>Cllr Smith reported that a good response had been received from BCP Council regarding overgrown hedges and pavements. There was still a number of matters to report. Cllrs Smith and Harris would follow up issues arising from BCP Council reports.</p> <p>Cllr Brooks raised the issue regarding shared cycle lanes. Some he felt were not sufficiently wide for dual purpose.</p> <p>Cllr Smith would put in a request for pavement sweeping.</p>	SS
d)	<p>Wingfield Pavilion Improvements</p> <p>The Chairman reported that there was still no response from FA as the office was closed but will progress the request for funding as soon as the office reopens.</p> <p>Cllr Brooks suggested that BCP Cllr Simon McCormack should be consulted about possible funding sources</p> <p>The Documents for Tender would be ready to go out during December/New Year.</p>	BH
e)	<p>Fencing on A337</p> <p>The Chairman reported that work on the fence had been completed and that good comments had been received from St Mark’s Church and residents.</p> <p>Costs for the first phase had been recovered and it was hoped to receive some other funding towards the £4k balance.</p> <p>Banners would be put up during December.</p> <p>Members agreed the wording for a statement to go on the website and elsewhere as appropriate.</p>	BH/NB Clerk AM
20/206	<p>Financial Report, Finance Balances & Payment of Accounts.</p> <p>Papers had been circulated showing the current positions regarding Payments due and current bank accounts.</p> <p>The reports were accepted and unanimously agreed.</p> <p>It was agreed that that an additional building society should be opened once CIL monies are received.</p>	Clerk

20/207	<p>Transfer of Assets from BCP Council</p> <p>A report had been circulated outlining the procedure for the transfer of assets and the proposed terms as set out by BCP Council following the decision of the Corporate Property Board on 29 October 2020.</p> <p>Members agreed that terms in the full report be considered when received.</p>	
20/208	<p>Website Activity</p> <p>Graphics and tables showing number of visitors to the sites had been prepared by the Webmaster and circulated to Members. The Webmaster suggested that all HWPC documents should show the web address to encourage more use. It was suggested that the HWPC could have Facebook to increase exposure. The Chairman agreed to follow up.</p>	BH
20/209	<p>DAPTC AGM</p> <p>The Chairman reported that HWPC receives regular invitations to attend Towns and Larger Parishes meetings which, to date, the PC has not attended. Currently there is no input from BCP Council at these meetings. Members were asked to consider whether a representative from HWPC should attend. It was generally felt that as there was no input from BCP Council there was little interest in attending meetings. The Clerk follow up with DAPTC Chief Executive who was endeavouring to engage more with BCP Council.</p>	Clerk
20/210	<p>Vandalism at Nea Meadow</p> <p>The Chairman reported that a group of youngsters had vandalized the Notice Board at Nea Meadow completely wrecking it. The Clerk had taken steps to have the remains removed. It was agreed that Friends of Nea Meadow be contacted to see if they would be willing to help prevent further issues. The Men's Shed to be asked if they would take on project to rebuild the Notice Board.</p>	Clerk BH
20/211	<p>Date of Next Meeting Wednesday 16 December 2020.</p> <p>There being no further business the meeting closed at 8.09pm.</p>	

Signed.....

Date.....