



Highcliffe & Walkford Parish Council

31 March 2021

Minutes of the Virtual Meeting of Highcliffe & Walkford Parish Council held this day at 6.30pm

Present: Cllr R Hutchings (Chairman), Cllr A Martin (Vice-Chairman), Cllr N Brooks, Cllr T Butcher, Cllr N Geary, Cllr L Harris, Cllr W McNeill and Cllr S Smith.

Also Present: T Jamieson (Clerk) and 4 members of the public.

Part 1 – Open Items

21/46	Apologies for Absence – No apologies were received.	Action
2147	Declarations of Interests – There were no Declarations of Interest.	
21/48	<p>To Confirm Minutes of the Meeting Held on 24 February 2021 and the Extraordinary Meeting held on 3 March 2021</p> <p>The Minutes were taken as read, confirmed as a true record and would be signed at a later date.</p> <p>Cllr Martin made a comment regarding Item 21/43 Meeting 3 March 2021 stating that he had submitted a complaint alleging a breach of the Code of Conduct by a member of the Parish Council.</p> <p>The matter was being reviewed by the Monitoring Officer and he would report back to the Parish Council when a response had been received.</p>	
21/49	Chairman’s Remarks	
a)	<p>The Chairman reported that he had received communication from Highcliffe Castle regarding CCTV and the offer of a grant from HWPC. He was informed that the CCTV cameras would be installed at the rear of the castle. After some discussion it was decided that a decision regarding the grant should be deferred and that the Chairman would discuss with Highcliffe Castle details of their Risk Assessment and the possibility of a CCTV camera being sited on the main entrance driveway.</p>	BH
21/50	<p>Carbon Footprinting Tool</p> <p>Cllr Harris gave a presentation on the Carbon Footprinting Tool. It was agreed that a copy of the presentation and details of the Tool would be sent to all members who were asked to familiarise themselves with the Tool.</p> <p>It was also agreed that the Parish Council should start dialogue with BCP Council (Kate Ryan & Cllr Mike Green).</p>	<p>LH& All</p> <p>BH</p>

21/51	Matters Arising from Previous Meeting that are not otherwise included in the Agenda	
a)	21/26a Lease for Old School House The Chairman reported that there had been no progress made.	
b)	21/26b Transfers of Play Areas & Recreation Ground The Chairman reported that he had received a copy of the proposed Heads of Terms which he would circulate to members to review and make comment to Chairman asap. The Clerk was instructed to write to the Lawyer for his comment. The Chairman would negotiate terms with BCP Council and a final decision would be made at the PC meeting on 21 April 2021.	BH All Clerk BH
c)	21/27d Bus Shelter Maintenance The current position had been noted and a further report and a programme of works from BCP Council was expected. The PC was not asked to contribute towards the works.	
d)	21/27e CCTV at Nea Meadow The Chairman reported that there had been a recent break in at the Bowling Club and that the Committee would be looking at the whole issue of security on the site. The PC was not committed to any funding but would continue to liaise with the Bowling Club to improve security on the site.	
e)	21/27g Christmas Lights The Vice-Chairman reported that a meeting would be held with the contractors to obtain estimates of costs. These would be brought back to the PC for discussion before any decisions are made.	AM
21/52	Planning Report	
	Cllr McNeill reported on the current position and it was agreed the following actions should be taken: Castle Lodge 8/21/ 0167/ FUL and 8/21/ 0168/ FUL A further objection to be submitted. Highcliffe School Plans No response had been received from the School. Cllr Brooks stated that there were still considerable parking issues in roads around the school. It was agreed the School be contacted again regarding the proposed planning application.	WMc Clerk
21/53	Updates on Council Initiatives	
a)	Neighbourhood Plan Cllr Brooks reported that a good response had been received from the survey and the working group was working through them to produce a report. The presentation to Members would take place on 14 April with “sign off” by Parish Council on 21 April and submission to BCP Council 22 April 2021.	

21/59	<p>Support for HAT's Plan for Flags for the High Street The Vice-Chairman reported that as lockdown was eased and non-essential retail outlets were able to open it was important that a strong message that the High Street was open for business be sent to residents and visitors. HAT's had suggested flags could be flown throughout the High Street and made a request for £1,500 to purchase and fit 48 flags. Cllr Brooks offered the sum of £500 and it was proposed and seconded that the Parish Council make a £1,000 contribution to HAT. Vote: Unanimous</p>	
21/60	<p>Council Vacancies The Chairman reminded members that at the last meeting it was agreed that the PC should seek to co-opt more members once face to face meetings could be held. It was agreed that as the present plan to ease lockdown indicated that such meetings may be able to take place mid-May. It was agreed that the PC should go ahead with recruitment by placing a notice advertising the vacancies on the PC Website, Facebook and notice boards.</p>	Clerk
21/61	<p>Introduction to Christchurch Dementia Friends' Community Alliance Cllr Harris introduced the subject and it was agreed that Members should study the documents to see what support the Parish Council could offer. The Chairman would look at the documents and formulate a response showing an expression of interest.</p>	BH
21/62	Date of next meeting Wednesday 21 April 2021 at 6.30pm	
21/63	<p>To consider passing a resolution to exclude the press and public present pursuant to the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the business. Proposed & Seconded Carried unanimously.</p> <p>The meeting closed at 8.19pm</p>	

Signed

Date.....