



Highcliffe & Walkford Parish Council

25 August 2021

Minutes of the Meeting of Highcliffe & Walkford Parish Council Meeting held this day at 6.30pm in The Old School House, 254 Lymington Road, Highcliffe.

Present: Cllr R Hutchings, Cllr A Martin, Cllr N Brooks, Cllr T Butcher, Cllr J Cooper, Cllr P Cranham, Cllr W McNeill and Cllr S Smith.

Also Present: T Jamieson (Clerk), B Harvey (Assistant Clerk), Cllrs L Dedman & Paul Hilliard and 5 members of the public.

		Action
21/155	Apologies for Absence Apologies received from Cllrs L Harris & N Geary.	
21/156	Declarations of Interests – There were no Declarations of Interest.	
21/157	To Confirm Minutes of the Meeting Held on 21 July 2021 The Minutes were taken as read, confirmed as a true record, and signed by the Chairman.	
21/158	Receipt of Update Report from BCP Council West Highcliffe and Highcliffe & Walkford Ward Councillors. Cllr Dedman reported that a meeting with BCP Council Officer, Portfolio Holder and residents had agreed a solution to the local parking issues. Cllr Hilliard gave an update on grass cutting. Cllr Brooks reported that further talks were required to solve the Highcliffe & Walkford parking issues. The Chairman reported that BCP Council had turned down a request for a dropped kerb at the entrance to Roeshot Hill Allotment site and that Stewarts Gardens had agreed to cut the grass along the roadside.	
21/159	Matters Arising from Meeting Held 21 July that are not otherwise included in the Agenda a) 21/118b Old School House Lease – The Chairman reported that the matter was still outstanding and was still pushing for completion. b) 21/147 Grass Cutting – It was reported that there had been an improvement but BCP Council’s future programme was required. Discussions to take place on a future agenda about the Parish Council’s approach.	BH BH

	<p>c) 21/151 SLA – Questions had been asked of other parishes about price increases but none had been approached by BCP. The PC was waiting for further contact from BCP Council.</p> <p>d) Bowls Club Lease – No further action until response received from the Club.</p>	
21/160	<p>Planning Report Cllr McNeill reported on the current position and referred Members to the full report he had sent out prior to the meeting. The following observations were made:</p> <p>8/21/0695/FUL Highcliffe School After some discussion it was agreed that the PC would support the application but that parking issues in the area need to be taken into account. Cllr McNeill to draft comments for members to agree before responding to BCP Planning Dept.</p> <p>8/21/0768/TPO Tree works on cliff top. A member of the public explained the reasons for the application and Members agreed to support the application.</p>	<p>WMc</p> <p>WMc</p>
21/161	To receive Updates on Council Initiatives	
a)	<p>Revitalise the High Street Following the meeting on 21 July the Parish Council requested various amendments to BCP Council proposals for the intended work on the High Street. The following recommendations (in bold) were made and actions were agreed:</p> <ol style="list-style-type: none"> 1. To go ahead with comprehensive survey of shopkeepers and residents. Agreed to delay this pending the outcome of an approach to BCP Council on other matters. 2. Parish Council to commit up to £120k towards the project. The Chairman will clarify conditions with BCP Council which must include work on the uneven pavements as well as a satisfactory overall scheme 3. To make further approach to BCP Council regarding its refusal to implement 20mph speed limit. The Chairman and Vice-chairman agreed to make further approach to BCP Council with evidence that other councils have 20mph limits on A roads. 4. To challenge the suggestion that a residents' permit scheme cannot be put in place. The Chairman and Vice-chairman to make further approach to BCP Council with suggestions for running the scheme. 	<p>BH</p> <p>BH/AM</p> <p>BH/AM</p>
b)	<p>Pavilion Refurbishments The Chairman reported that work was almost completed and within the budget. The works had run over slightly due to work on the floors. A new sign had been installed on the wall of the building. The Clerk was asked to write to various contractors thanking them.</p>	Clerk

	<p>The car park is in poor condition and a decision about work needed was essential and should be made after all the pavilion works completed and fencing removed. The Clerk and Chairman to seek tenders once works completed.</p> <p>The Clerk has been in discussion with an officer from BCP Council regarding directional signs. A sign to be placed opposite the recreation ground had been agreed and the Clerk was following up with a request for a further sign at junction of Smugglers Lane North & Moonrakers Way.</p> <p>Preparations for the Official Opening on 4 September were going well.</p>	<p>BH /Clerk</p> <p>Clerk</p>
c)	<p>Transfer of Assets from BCP Council</p> <p>The Chairman reported that in the last hour he had received an email from the BCP Council Lawyer in which she set out how the officers’ decision had been made. The message contained no suggestion that BCP Council would not agree to a change in the revised terms that they had proposed. The Chairman stated that if the transfer terms were accepted the Parish Council would have additional costs of some £22,800.</p> <p>Recommendations: That the Parish Council:</p> <ol style="list-style-type: none"> 1. Declines to accept the transfer of the play areas and recreation ground on the terms currently being offered by BCP. The Chairman to inform BCP Council that the Parish Council rejects the terms as set out. 2. Authorises the Chairman, Vice Chairman and Ward Councillor to continue to negotiate for improved terms. <p>Unanimously agreed.</p>	<p>Clerk/BH</p> <p>BH/AM/NB</p>
d)	<p>BCP Council Local Plan.</p> <p>The Vice-chairman reported that the BCP Local Plan consultation had been delayed due to the housing needs assessment.</p>	<p>AM</p>
e)	<p>Jubilee Trees</p> <p>The Chairman reported that a possible site for 7 trees had been found at Highcliffe Castle and he would continue to negotiate.</p>	<p>BH</p>
21/162	<p>Financial Report – Finance, Balances & Payment of Accounts. The Clerk presented the Finance Report and asked Members to approve payments as set out. Unanimously Approved.</p>	

21/163	<p>To Consider the Progress Made by Bure Brook Community Group The Chairman reported that he and the Clerk had a meeting with members of the group at which they advised us of how they propose to pursue their aims to safeguard the habitat for wildlife, maintain a safe and accessible footpath and support concerns over, litter, flooding trees etc.</p> <p>It was agreed that the Parish Council using Section 137, should with the agreement of BCP Council, the owners of the land, commission a report on the condition of trees alongside the footpath.</p> <p>The following other actions to be taken: Advise BCP Council the extent of work that the group would be taking on. The Chairman and Cllr Brooks to speak to Environment Agency about maintenance of Bure Brook at their forthcoming meeting. Suggest to the Group that their website needs the identity of a contact.</p>	<p>BH/Clerk</p> <p>BH/Clerk BH/NB</p>
21/164	<p>Date of Next Meeting Wednesday 29 September 2021 in The Old School House at 6.30pm.</p>	
21/165	<p>To consider passing a resolution to exclude the press and public present pursuant to the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the business. Proposed & Seconded Carried unanimously.</p> <p>The meeting closed at 7.46pm</p>	

Signed

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