



Highcliffe & Walkford Parish Council

27th October 2021

Minutes of the Meeting of Highcliffe & Walkford Parish Council Meeting held this day at 6.30pm in The Old School House, 254 Lymington Road, Highcliffe.

Present: Cllr R Hutchings, Cllr A Martin, Cllr N Brooks, Cllr T Butcher, Cllr J Cooper, Cllr P Cranham, Cllr L Harris and Cllr W McNeill.

Also Present: T Jamieson (Clerk)), Cllrs L Dedman & Paul Hilliard, and 3 members of the public.

		Action
21/191	Apologies for Absence Apologies received from Cllrs N Geary & S Smith and B Harvey (Assistant Clerk). The Clerk was asked to send best wishes to Cllr Geary.	Clerk
21/192	Declarations of Interests There were no declarations of interest.	
21/193	To Confirm Minutes of the Meetings Held on 29th September 2021 The Minutes were taken as read, confirmed as a true record, and signed by the Chairman.	
21/194	Chairman's Statement The Chairman reminded members that the Parish Council, under his leadership, would be kept as an apolitical council. Party Politics would not be tolerated as the reason for the Parish Council was to serve the residents of Highcliffe & Walkford. Congratulations had been sent to Roeshot Hill Allotment Society on their being awarded the Green Flag Award for the 10 th year. The Chairman stated he had hoped to hold a public meeting with residents in early December to get residents' views and aspirations for the future, but some key members were not available therefore with members' approval the public meeting would take place with the HRA meeting on 3 November 2021.	
21/195	Matters Arising from Meeting Held 29th September that are not otherwise included in the agenda a) Pre-meeting - Cycle Health Rides – Members were asked to note the contents of a letter received from the volunteer leaders of the bike rides. This followed the September PC meeting when the PC precipitated a meeting between the cyclists and an officer from BCP Council. Noted	

	<p>b) 21/174 – Parishioners’ Views on City Status – The Chairman reported that listening to residents’ views and reports back from members there was little or no support for the creation of city status within the BCP area and he would relay this to the BCP Council Leader.</p> <p>c) 21/175a - Parking Issues – Cllr Brooks reported that there were still parking issues within the Parish particularly outside and on street around Highcliffe School and areas east of Waterford Road. There had been delays but it was hoped that some proposals would be made early in November.</p> <p>d) 21/175d – Jubilee Trees/Street Parties – The Chairman reported that Highcliffe Castle had proposed a site for 7 trees and a list of suitable trees for planting. Several members of the public had suggested that the Jubilee Trees could be sponsored with a memorial seat inscribed with names of donors.</p> <p>Following some discussion, it was agreed:</p> <ol style="list-style-type: none"> i. The Chairman confirm the site with Highcliffe Castle subject to slight amendments and obtain a quotation for suitable trees. ii. Agree funding under Section 137, LGA 1972 for purchase of trees, seat and other items estimated at £2500 iii. To publicise the subscription scheme throughout the parish with no minimum subscription iv. Subject to the success of subscription scheme, to approve the purchase of a suitable seat and engraving after the receipt of quotations. <p>Regarding Street Parties it was known that 2 parties had been planned but the members felt these should be left as individual/local occasions with Parish Council help and advice if necessary by communicating the link below should advice be required.</p> <p>https://www.bpcouncil.gov.uk/Business/Licences-and-permits/List-of-licences-and-permits/Street-parties-and-fetes.aspx</p> <p>e) 21/180 – Allotment Hedge on A35 – The Chairman reported that BCP Council workers had been unable to complete the hedge cutting. The Clerk had made contact with a company with the right equipment and was waiting for a response and quotation.</p> <p>f) 21/181 – Progress in Inspecting Assets – The Chairman reminded members that reports were due before 1 November 2021.</p> <p>g) 21/183 – Bowls Club Lease – Requirement for Annual Surveyor’s Report – Cllr Cranham reported that he had inspected the pavilion and looked at the current lease which he felt put some onerous/financial pressure on the club. Following some discussion it was agreed that the Parish Council would relax the requirement for an annual surveyor’s report.</p> <p>The Clerk to follow up the problem with No2 street light.</p>	<p>BH</p> <p>NB</p> <p>BH</p> <p>BH</p> <p>BH/AM/ Clerk</p> <p>BH</p> <p>Clerk</p> <p>All</p> <p>BH</p> <p>Clerk</p>
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21/196	<p>Planning Report Cllr McNeill reported on the current position and referred to the paper he had sent out showing the latest information. Cllr Brooks reported that he would call in to BCP Planning Committee Application 8/21/0918/FUL 5 Forest Close and 8/21/0690/Full 22 Chewton Farm Road both of which the Parish Council raised objections to. Members agreed objections should be made regarding Application 8/21/0945 27 Montagu Road – Overcrowding, poor access and lack of parking.</p>	WMc/ Clerk
21/197	<p>To receive Updates on Council Initiatives</p>	
	<p>a) Revitalise the High Street. It was agreed that there was little the Parish Council could achieve until an update had been received from BCP Council with an invitation to discuss the plans.</p> <p>b) Pavilion Refurbishment and Car Park. The Chairman stated that the final invoice for the works was still outstanding. A problem with the disabled toilet had been dealt with and the plaque was ready to be installed inside the pavilion. The Clerk was asked to organise. Work on the car park was due to start on 10th November 2021. Notices had been put up informing members of the public that the car park would be closed from 10th till 14th November.</p> <p>c) Transfer of Recreation Ground & Play Areas – The Chairman reported that he had still not received a response from BCP’s CEO. Cllr Brooks agreed to follow up.</p> <p>d) BCP Council Local Plan – It was reported that there were still no dates for consultation to start.</p> <p>e) Neighbourhood Plan – Selection of an examiner had not been made although the Parish Council had put forward their preference, with the guidance of JW and BCP Council had made a different proposal. The Chairman would speak to JW for further advice. The Parish Council had been advised by BCP Council that there was very small response to the plan following the distribution of posters. Members were asked to advise the Chairman, as soon as possible, locations of posters.</p>	<p>BH/AM</p> <p>Clerk</p> <p>NB</p> <p>BH</p> <p>All</p>
21/198	<p>Financial Report – Finance, Balances & Payment of Accounts The Clerk presented the Finance Report and asked Members to approve payments as set out. Unanimously Approved.</p>	Clerk
21/199	<p>To Receive and Discuss 6 months Budget Report The Chairman asked members to note the results of the first 6 months of the year and where there were variations.</p> <p>The report as set out was accepted and comments noted.</p>	

21/200	<p>To Discuss an Offer Received to Purchase as Second Chain of Office The Chairman reported that he had received an offer from a member of the public to purchase a silver chain of office for the sum of £285 which he felt could be assigned to either the vice-chairman or Consort of the Chairman. He had some history of the chain which he shared with members.</p> <p>Unanimously agreed that this would be a useful asset and the Chairman was instructed to purchase the chain at the best price possible and to explore the cost of obtaining a small medallion to attach to the chain to replicate the one on the Chairman's Chain.</p>	<p>BH Clerk</p>
21/201	<p>To Receive an Update on BCP Council Planning Structure The Chairman reminded member that a report was submitted on behalf of the 5 town & parish councils within BCP Council to BCP Council's Overview & Strategy Board with a request that a review be undertaken into the benefits of changing from a single Planning Committee to three area committees. By a majority the O&S Board accepted the report and agreed to place the request for a review on its forward agenda. The -Chairman asked members to note the position as there was no means of knowing exactly when the Board would review the request or whether representatives from local councils would be invited to contribute to the debate.</p> <p>Report Noted</p>	
21/202	<p>Relationship Between BCP Council and HWPC The Vice Chairman reported that since it was first set up the Parish Council had experienced many problems with the treatment received from BCP Council. A recent meeting between BCP Councillors, representing Christchurch, and CEO of BCP Council a number of issues were raised including the following:</p> <ul style="list-style-type: none"> • Poor quality of service delivery, poor customer standards and poor communication systems. • Apparent lack of respect and regard for the local councils by BCP councillors and officers, including general lack of communication, issues over transfer of assets, little or no consultation, announcements made with no prior information to the local councils and matters such as city status. <p>The Chief Executive acknowledged many of the concerns regarding culture, operation and delivery and gave an absolute commitment regarding support for parishes as an important tier of local government. Following discussions, it was agreed that the Deputy Leader of BCP Council be invited to the HWPC meeting on 24th November 2021. The Chairman to follow up.</p>	<p>BH</p>
21/203	<p>Date of Next Meeting Wednesday 24th November 2021 in The Old School House at 6.30pm.</p>	

Signed.....

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