



Highcliffe & Walkford Parish Council

24th November 2021

Minutes of the Meeting of Highcliffe & Walkford Parish Council Meeting held this day at 6.30pm in The Old School House, 254 Lymington Road, Highcliffe.

Present: Cllr R Hutchings, Cllr A Martin, Cllr N Brooks, Cllr T Butcher, Cllr J Cooper, Cllr P Cranham, Cllr N Geary, Cllr L Harris Cllr S Smith and Cllr W McNeill.

Also Present: T Jamieson (Clerk)), B Harvey (Assistant Clerk). Cllrs L Dedman (part) & Paul Hilliard, and 3 members of the public.

		Action
21/204	Apologies for Absence There were no apologies as all members present.	
21/205	Declarations of Interests There were no declarations of interest.	
	The Chairman invited members of the public to speak. One member of the public enquired about tree felling and the gardens in the recreation ground. The response given was that the PC was aware and would follow up.	
21/206	To Confirm Minutes of the Meetings Held on 27th October 2021 The Minutes were taken as read, confirmed as a true record, and signed by the Chairman.	
21/207	Chairman's News The Chairman reported that he and some members had attended the Remembrance Day Service at St Mark's Church and congratulated the Vicar and Church Wardens on the running of the event. It was unfortunate that a representative from BCP Council was not present and the Vice Chairman was asked to request that the Highcliffe service be included in the BCP press release next year. The Chairman reported that he and the Clerk would be meeting with officers from BCP Council to discuss the Service Level Agreement for the forthcoming year. The signing of the office lease was due to take place the following week.	AM BH/TJ
21/208	Update from BCP West Highcliffe West Highcliffe Ward Councillors and Cllr Brooks. Cllr Dedman reported and various current matters including the proposed Area Planning Boards, beach management and Bournemouth City Status. Cllr Hilliard gave an update on the Hoburne Development and was pushing to get the felled trees on Roeshot Hill replaced. Cllr Dedman then left the meeting	

	<p>Cllr Brooks reported that Speed Watch had been very successful, that the latest changes to the Code of Conduct had been approved by BCP Council and latest changes would be circulated to members.</p>	<p>NB</p>
<p>21/209</p>	<p>Matters Arising from Meeting Held 27th October 2021 that are not otherwise included in the agenda</p> <p>a) 21/195d Jubilee Trees and Parties – The Chairman asked members to accept quotations received for the project and to confirm placing orders ready for planting in January 2022. The Chairman had received some donations towards the project but was looking for more. Members were encouraged to seek supporters.</p> <p>Resolved – To accept quotations as set out with Agenda and to place orders with suppliers. Proposed, seconded and unanimously agreed.</p> <p>Regarding street parties the PC had been advised that its cover would not include street parties run by individuals. Following some discussion, it was agreed that the Parish Council would pay up to 50% of the cost of Public Liability Insurance up to a maximum of £25 towards the cost of insurance. A note to be put on the website.</p> <p>b) 21/195e Allotment Hedge on A35 – The Clerk reported that she was still waiting for a response from the contractor.</p> <p>c) 21/200 Chain of Office – The Chairman reported that a price had been agreed for the chain. One quotation had been received for a medallion but the Clerk was looking for other makers.</p> <p>d) Issue Arising – The Vice Chairman reported that a member of the public had posted part of the PC’s Minutes online which BCP officers/members felt was politically motivated.</p>	<p>BH/Clerk</p> <p>All</p> <p>AM</p> <p>TJ</p> <p>BH/TJ</p>
<p>21/210</p>	<p>Planning Report</p> <p>Cllr McNeill reported on the current position and referred to the paper he had sent out showing the latest information and updated members on current matters:</p> <p>8/21/0905/FUL Silverways. Objections regarding parking. Cllr Brooks would “call in” if approval recommended.</p> <p>8/21/1080/FUL 3 Seaton Road. To object</p> <p>20 Chewton Farm Road. Cllr Cranham declared an interest as he lived in the vicinity. Councillors agreed to dispensation. The Councillor stated that he had been approached by residents to sign a petition and asking if the PC would be willing to run it.</p> <p>After some discussion it was unanimously agreed that the PC would support the protestors where possible but would not take part in the petition due to sensitive matters involving the BCP Monitoring Officer and other parties.</p> <p>The Chairman reported that on occasions the Parish Council had been invited to meet with developers before Planning Applications had been lodged and asked that the members Resolve not to meet with developers before applications are put in.</p> <p>Proposed, seconded and unanimously agreed.</p>	<p>NB</p> <p>WMcN</p> <p>PC</p>

21/211	To receive Updates on Current Projects	
	<p>a) Revitalise the High Street. It was agreed that the Chairman & Vice-Chairman would meet with a BCP Council team and representative from HAT, Chamber of Trade and HRA during December to progress the initiative.</p> <p>b) Pavilion Refurbishment and Car Park. The Chairman reported that the car park had been resurfaced and the final accounts for the pavilion refurbishments had been received.</p> <p>c) Transfer of Recreation Ground & Play Areas – The Chairman reported that he had received a response from BCP’s Chief Executive which had been circulated to members suggesting that the PC may review its expectations. The Chairman felt that an alternative offer could be put to BCP Council as below:</p> <p>i) Transfer assets at no cost but with no Dowry at all.</p> <p>ii) BCP allows HWPC the first 2 years running at no cost.</p> <p>iii) In years 3-5 HWPC reimburses BCP 50% of the agreed SLA cost</p> <p>iv) From year 6 HWPC pay 100% of costs.</p> <p>After some discussion it was agreed to seek an alternative offer as above which would be put to BCP Council.</p> <p>d) BCP Local Plan – The Vice-Chairman reported that the revised document would be issued in January 2022. It was unanimously agreed that Mr Adam Sofianos would be invited to join the working group set up to review the Plan</p> <p>e) Neighbourhood Plan – Cllr Brooks reported that the consultation period had closed and those responses were being considered. It was hoped that the plan would be adopted during summer 2022.</p> <p>f) Parking Issues – Cllr Brooks reported that a meeting had taken place with BCP Highways Engineers and HRA looking at a number of possible parking restrictions in various roads. There was no prospect of zonal parking in Highcliffe.</p>	<p>BH/AM</p> <p>BH/AM</p> <p>AM</p>
21/212	<p>Assistant Parish Clerk – The Chairman reminded members that the 3 months probationary period had been completed and both he and the Clerk considered her work had been exemplary and asked members to note her performance to date and confirm her appointment and also approve the cost of her official training.</p> <p>Unanimously agreed</p>	
21/213	<p>Financial Report – Finance, Balances & Payment of Accounts</p> <p>The Clerk presented the Finance Report and asked Members to approve payments as set out apart from the payment to Rejuvenate as the Clerk was not completely satisfied with the debt shown.</p> <p>Unanimously Approved as above.</p>	Clerk/BH

21/214	Walkford Church – It had been reported that the URC in Walkford was to be closed on 20 th March 2022 and that there were no suggested uses for the building following the closure. It was generally agreed that this would be a loss to Walkford and the Clerk was instructed to write to the Synod to ascertain their plans for the building.	Clerk
21/215	Inspection of Council Assets – Following the decision made at the September meeting of HWPC assets have all been inspected and reports passed to the Chairman. The Chairman thanks members for their inputs. It was agreed that the following actions should be initiated: Flailing at Roeshot Hill and Walkford Road Allotment sites. Establish a Reserve Fund towards future maintenance costs at Nea Meadows Continue to press BCP for 2 Directional signs to Wingfield Acquire an additional desk Seat repair at Nea Meadows Seek to organise a tree condition survey Ascertain ownership of all footpaths with a view to ascertaining responsibility for maintenance.	Clerk BH TJ TJ TJ BH BH/TB/ SS
21/216	To Note the outcome from the request for BCP Council to adopt a system of 3 Planning Committees in the conurbation. The request for a change was rejected but following a plea from Cllr Dedman it was agreed that the matter could be brought back in the summer 2022 Report Noted	
21/217	Date of Next Meeting Wednesday 15th December 2021 in The Old School House at 6.30pm. The meeting closed at 8.04pm	

Signed.....

Date.....