



# Highcliffe & Walkford Parish Council

## 15<sup>th</sup> December 2021

**Minutes of the Meeting of Highcliffe & Walkford Parish Council Meeting held this day at 6.30pm in The Old School House, 254 Lymington Road, Highcliffe.**

**Present:** Cllr R Hutchings, Cllr A Martin, Cllr N Brooks, Cllr T Butcher, Cllr J Cooper, Cllr P Cranham and Cllr W McNeill.

**Also Present:** T Jamieson (Clerk)), B Harvey (Assistant Clerk). Cllrs L Dedman & Paul Hilliard, and 2 members of the public.

		Action
21/218	<b>Apologies for Absence</b> were received from Cllr N Geary, Cllr L Harris & Cllr S Smith	
21/219	<b>Declarations of Interests</b> The Chairman declared a pecuniary interest in a planning application and would leave the meeting when the matter was discussed.	
21/220	<b>To Confirm Minutes of the Meetings Held on 24<sup>th</sup> November 2021</b> The Minutes were taken as read, confirmed as a true record, and signed by the Chairman.	
21/221	<b>Chairman's News &amp; Reports from BCP West Highcliffe Councillors</b> a) The Chairman reported that signing of the office lease had been accomplished. The possibility of running virtual meetings had been raised by some members but the Chairman stated that this was impossible at present but that LGA were attempting to get the law changed. The Clerk was asked to advise members of any future development. b) <b>Cllr Dedman</b> reported that she had been in touch with the local MP asking for his support regarding reintroduction of virtual meeting. <b>Cllr Brooks</b> updated members on the progress regarding parking issues generally and progress made to alleviate the parking issues around Highcliffe School. Speeding on Lymington Road remained an issue.	<b>Clerk</b>
21/222	<b>Matters Arising from Meeting Held 24<sup>th</sup> November 2021 that are not otherwise included in the agenda</b> a) <b>21/195d Jubilee Trees</b> – The Chairman reported that orders for the tress and accessories had been placed and planting was planned for end of January 2022. Some donations had been received but more were needed.	<b>All</b>

	<p>b) <b>21/195e Allotment Hedge on A35</b> - The Clerk was asked to continue to try to arrange the cutting.</p> <p>c) <b>21/200 2<sup>nd</sup> Chain of Office</b> - The Chairman reported he had the chain and showed it to members. The Clerk was still seeking a suitable medallion.</p> <p>d) <b>21/125 Asset Inspection Results</b> – The Clerk was asked to press for the installation of the 2 directional signs for Wingfield Recreation Ground and to arrange repair of the seat at Nea Meadows. The Clerk and Chairman would organise a tree surveys and the Chairman would endeavour to determine the ownership of footpaths.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk BH/Clerk BH</p>
21/223	<p><b>To Confirm the Budget and Precept for the Year 2022/23</b> The Chairman introduced papers showing 2021/22 estimates against budget and workings for the 2022/23 budget and precept. Cllrs felt this was a well planned budget and a reduction in the precept for the fourth year was well received. <b>Proposed, seconded and carried unanimously</b> that the budget for the year 2022/23 be accepted and the precept of <b>£159,835</b> be levied. The Clerk to advise BCP Council. Papers to be filed with minutes.</p>	Clerk
21/224	<p><b>To receive Updates on Current Projects</b></p> <p>a) <b>Revitalise the High Street</b> – It was reported that an on-line meeting had been arranged to include BCP Council, Chamber of Trade, HAT and HRA in order to progress the proposals put forward.</p> <p>b) <b>Transfer of Recreation Ground and Play Areas</b> – The Chairman reported that here had been no progress since his letter to BCP Chief Executive.</p> <p>c) <b>BCP Council Local Plan</b> – Nothing new to report.</p> <p>d) <b>Neighbourhood Plan</b> - The Examiners had asked 15 questions regarding the submission. These had been answered and details regarding the designation of Verno Lane as green open space had been covered by information received from Christchurch History Society. More questions likely in the New Year.</p>	BH/NB/ AM
21/225	<p><b>Planning Report</b> Cllr McNeill reported on the current position and referred to the paper he had sent out showing the latest information and updated members on current matters:</p> <p><b>8/21/1158/HOU 54 Rothesay</b> – <i>(The Chairman declared a pecuniary interest and left the meeting, Vice Chairman took the chair).</i> Members remaining agreed to <b>object</b> due to overlooking neighbouring property. <i>(The Chairman re-joined the meeting)</i></p> <p><b>8/21/1024/FUL 4 Braemar Drive.</b> To object</p> <p><b>8/21/1764/TTPO St Mark’s Church.</b> To support.</p>	<p>WMc</p> <p>WMc</p> <p>WMc</p>

	<p>Following discussions regarding planning applications received by the Clerk the following actions should be taken:  The Clerk to forward all applications to Cllr McNeill on receipt  A weekly response to be made to BCP on all planning applications where there was no objection stating that the Parish Council has no comment.  No comment to be made when approached by developers or residents prior to an application being submitted.</p> <p>Members were updated on the following applications:  5 Forest Close Approved by BCP  Approval was given for adjustments on the Listed Wall, Lymington Road.  An appeal had been lodged on Glenville Road application</p>	<b>WMc</b>
<b>21/226</b>	<p><b>Financial Report – Finance Balances &amp; Payment of Accounts</b>  The Clerk presented the report and asked members to approve payments as set out. ( The Rejuvenate payment is withheld for now as there remained some queries on the account.  It was agreed that payment for the .gov subscription should be discontinued for all those not using it. The Clerk to follow up.  It was <b>unanimously agreed</b> that any routine payments arising pre December 31<sup>st</sup> could be paid on approval given by the Chairman.</p>	<b>Clerk</b> <b>Clerk</b>
<b>21/227</b>	<p><b>To Consider Future Arrangements for Maintenance at Lakewood</b>  The Chairman reminded members that there had been a Task Day at the site which had caused some problems with local residents. A BCP Officer was in attendance but unable to make decisions as HWPC is the owner of the site. Concerns were expressed over the blanket TPO that had been forwarded to the PC from BCP Council. It was agreed that this should be considered and questions asked regarding a 1983 TPO.  It was agreed:  HWPC member should attend each Task Day. Cllr Cooper volunteered.  Friends of Lakewood to prepare a Management Plan for PC approval.  The website to include a Volunteers Page.</p>	<b>BH</b> <b>JC</b> <b>BH</b> <b>BH/Clerk</b>
<b>21/228</b>	<p><b>Update Regarding the Code of Conduct</b>  Revisions had been made to the current Code of Conduct but as these were unlikely to be final it was agreed that the matter would be brought back as soon as new proposals were known.</p>	<b>BH</b>
<b>21/229</b>	<p><b>Date of Next Meeting Wednesday 26<sup>th</sup> January 2022 in The Old School House at 6.30pm.</b></p> <p>There being no further business the Chairman wished all those present a Happy Christmas and New Year and closed the meeting at 7.39pm</p>	

Signed.....

Date.....