



Highcliffe & Walkford Parish Council

23rd March 2022

Minutes of the Meeting of Highcliffe & Walkford Parish Council Meeting held this day at 6.30pm in The Old School House, 254 Lymington Road, Highcliffe.

Present: Cllr R Hutchings, Cllr A Martin, Cllr N Brooks, Cllr T Butcher, Cllr P Cranham, Cllr L Harris, Cllr W McNeill & Cllr S Smith.

Also Present: T Jamieson (Clerk)). Cllr Paul Hilliard and 3 members of the public.

		Action
22/16	Apologies for Absence were received from Cllrs N Geary & J Cooper also B Harvey and Cllr L Dedman.	
22/17	Declarations of Interests and Input from a Member of the Public There were no declarations of interest from members.	
22/18	To Confirm Minutes of the Meetings Held on 23rd February 2022 The Minutes were taken as read, confirmed as a true record, and signed by the Chairman.	
22/19	<p>Reports from BCP West Highcliffe Councillors</p> <p>a) Cllr Hilliard reported on the Core Strategy Review, that the felled trees on the A35 had been replaced and he was still endeavouring to get a felled tree blocking the cycle path on A35 removed.</p> <p>b) Cllr Brooks reported on the following matters:</p> <ol style="list-style-type: none"> Speeding on A337 Lymington Road – Police to introduce new monitoring position. Community Speed Watch will be resuming monitoring. Caravan on Cliff Top car park remains due to complex issues. English Coastal Path (Highcliffe) Natural England progressing. Parking Restrictions – Highways Officers progressing Highcliffe School parking problems and area south of Lymington Road. Damaged Fence on A337 work scheduled to start soon. <p>c) The Chairman Reported</p> <ol style="list-style-type: none"> Following signing of deeds the Parish Council is officially the owner of the G&T Clock. The Clerk was instructed to confirm the transfer to HRA. A quotation had been received from BCP Council for the Wingfield Recreation directional signs of £887. The Chairman asked members to approve. Unanimous approval. The Clerk to confirm order for an early delivery. 	<p>Clerk</p> <p>Clerk</p>

	<p>c) A request had been received asking for permission for runners to pass through Nea Meadows as part of a planned road race. Copies of Risk Assessment and other papers had been received and the Chairman felt that this was a professionally run event and asked members to approve. Unanimous approval. The Clerk to confirm permission with the organiser and to warn him of the possibility of dog mess on the meadow.</p> <p>d) The Chairman asked members approval to consider help for possible Ukraine refugees within the Parish. Members approved in principal that the Chairman seeks: potential teacher for English lessons, checks with BCP Council regarding financial arrangements and liaises with HRA.</p>	<p>Clerk</p> <p>BH BH</p>
22/20	<p>Matters Arising from Previous Meetings that are not otherwise included in the agenda</p> <p>a) 22/06 (4) Lakewood Management Plan. The Chairman reported that Friends of Lakewood had sent a Management Plan and he would produce a report for the April PC meeting.</p> <p>b) 22/06 (7) – Bure Brook Volunteers. The Chairman reported that the Clerk had prepared and sent to BCP Council a Tree Planning Application and would follow this up. Insurance cover was in place for volunteers.</p> <p>c) 22/24 Local Heritage List. The Chairman stated that a very comprehensive list had been produced by local residents who were willing to complete and submit the list. The Chairman to thank the contributors for their work.</p>	<p>BH</p> <p>Clerk</p> <p>BH</p>
22/21	<p>To Approve the updated Code of Conduct for Councillors Members unanimously approved and agreed to adopt the updated code. Members were asked to review their own Declarations of Pecuniary & Registerable Interests and to notify the Clerk of any amendments required to their present disclosures. The Clerk to review the 15 Best Practice recommendations made in the Local Government Ethical Standards report and report back on the PC's present state of compliance.</p>	<p>All</p> <p>BH/Clerk</p>
22/22	<p>To receive Updates on Current Projects</p> <p>a) Revitalise the High Street – The Vice-Chairman reported that a productive meeting had taken place with the Chamber of Trade where a short survey had been carried out asking for or against proposals put forward. 80% of responders gave support to most proposals. 100% were against removal of free on street parking. It was agreed that the working party be reconvened to decide a way forward.</p> <p>b) Transfer of Recreation Ground and Play Areas – The Chairman reported that here had still been no progress. Cllr Brooks reported that there appeared to be some political leaning regarding the transfer of assets and that some BCP Council needed to agree a policy. The Chairman reported he had given figures to BCP that contradicted their quoted costs and savings. More joint work was needed.</p>	<p>AM/BH</p> <p>BH</p>

	<p>c) Neighbourhood Plan – Cllr Brooks reported that the Planning Consultant was working on the final document through the Statement of Common Ground.</p> <p>d) BCP Council Local Plan – Members were asked to comment on and approve the draft response to the BCP Council’s Local Plan: Issues and Options document. Unanimously approved and agreed the Clerk submit the document to BCP Council. The Chairman put on record thanks to the Working Party including a member of the public for their work in the preparation of the comprehensive response.</p>	Clerk
22/23	<p>Planning Report Cllr McNeill reported on the current position and referred to the paper showing the latest information and updated members on current matters.</p>	
22/24	<p>Financial Report – Finance Balances & Payment of Accounts The Clerk presented the report and asked members to approve payments as set out. Unanimously approved.</p>	Clerk
22/25	<p>To Discuss future issues surrounding Highcliffe St Mark’s Churchyard The Chairman reported that he had recently been advised that St Mark’s burial ground would reach full capacity in the near future and therefore the development of adjacent land to be used as an extension was important as otherwise the present burial ground would be declared “closed” by the Church authorities and the responsibility for its upkeep would pass to the Parish Council. Discussions have taken place recently with the Vicar of St Mark’s regarding funding the maintenance of the current burial ground of approximately £17,000 per annum. Section 214(6) of the Local Government Act 1972 enables a Parish Council to contribute towards maintenance of a cemetery in which inhabitants of the area may be buried. Members were asked to consider the benefits to all of making a grant in 2022/23 and possibly future years towards maintenance of the churchyard and the establishment of the extension. RESOLVED that a grant of £5,000 be offered with conditions. Unanimously agreed. The Chairman to follow up.</p>	BH
22/26	<p>To Discuss/approve proposals regarding running cost at Wingfield Pavilion. The Chairman reported that the Clerk had been advised by BCP Council that a charge would be made for cleaning the pavilion in the future. Discussions have taken place with the main users who were advised that the PC was unable to pay in excess of £1,000 per annum without upward revision of pitch fees. Alternative courses of action were discussed but there was no consensus amongst the users as the best way forward. After some discussion members approved the provisional way forward as follows:</p> <p>a) From 1st April 2022 until the end of the football season Highcliffe Hawks will assume responsibility for cleaning the pavilion. In</p>	

	<p>recognition of them carrying out this duty there will be no change in pitch fees for the rest of the season.</p> <p>b) Following the last football fixture HWPC will inspect the pavilion and, if necessary, commission a deep clean.</p> <p>c) As cricket clubs do not wish to undertake cleaning, HWPC will organise fortnightly cleaning through the cricket season. The cost of this will be partially offset by an approximate 10% increase in cricket pitch fees previously notified. (all as per Appendix attached)</p> <p>d) At the end of the cricket season HWPC will again inspect and, if necessary, organise a deep clean.</p> <p>The Hawks requested the installation of telephone/broadband facility. The cost once a telephone line has been installed would be approximately £25 per month. Discussions are ongoing regarding the funding.</p> <p>A report had been received regarding damage to gutters from footballs being kicked against the pavilion wall.</p> <p>The following recommendations were agreed: The Clerk to arrange a cleaner at the best price available. To inform all clubs of the PC's decisions. To determine the financial arrangements regarding a telephone line and report back. To arrange quotations for replacement gutters.</p>	<p>Clerk Clerk Clerk BH</p>
22/27	<p>To Receive a Report concerning the provision of public seats in the Parish Various requests have been received from residents wishing to sponsor a seat. BCP Council has no scheme and it is felt that there are areas along the cliffs where there are very few seats.</p>	
22/28	<p>To Consider a project for reinstating the Culmore Steps and There has been considerable support from residents for the rebuilding of the steps that were closed by CBC in 2014 for safety reasons.</p> <p>It was unanimously agreed that a meeting should be arranged with BCP Council Officers to resolve both the above issues and also the poor state of the footpaths leading down to the beaches.</p>	BH
22 /29	<p>To Receive a report of the BCP Council's grass cutting programme for 2022 Cllr Brooks presented the report and it was agreed that he would obtain The link to BCP Council's map showing the areas that will remain uncut during the year.</p>	NB
22/30	<p>Date of Next Meeting Wednesday 20th April 2022 in The Old School House at 6.30pm.</p> <p>There being no further business the Chairman closed the meeting at 7.40pm</p>	