



Highcliffe & Walkford Parish Council

25th May 2022

Minutes of the Meeting of Highcliffe & Walkford Parish Council Meeting held this day at 6.30pm in The Old School House, 254 Lymington Road, Highcliffe.

Present: Cllr R Hutchings, Cllr A Martin, Cllr T Butcher, Cllr P Cranham, Cllr J Cooper, Cllr W McNeill & Cllr S Smith

Also Present: T Jamieson (Clerk). Cllr P Hilliard and 2 members of the public.

		Action
22/49	<p>Appointment of Chairman Members were asked for nominations for the position of Chairman for the year. It was proposed, seconded and unanimously agreed that Cllr Hutchings be appointed Chairman for the year to the next AGM. Cllr Hutchings took the Chair.</p>	
22/50	<p>Appointment of Vice-Chairman The Chairman asked for nominations for the position of Vice-Chairman for the year. It was proposed, seconded and unanimously agreed that Cllr Martin be appointed Vice-Chairman for the year to the next AGM.</p>	
22/51	<p>Apologies for Absence were received from Cllrs N Geary, L Harris & N Brooks & also B Harvey (Assistant Clerk) & Cllr L Dedman. It was unanimously agreed that Cllr Geary be given leave of absence due to his ongoing health problems.</p>	
22/52	<p>Declarations of Interests and Input from a Members of the Public There were no declarations of interest from members or input from members of the public.</p>	
22/53	<p>To Confirm Minutes of the Meetings Held on 20th April 2022 The Minutes were taken as read, confirmed as a true record, and signed by the Chairman.</p>	
22/54	<p>Reports from BCP West Highcliffe Councillors & the Chairman</p> <p>a) Cllr Hillard reported on grass cutting schedules, fuel rebate scheme and changes at Highcliffe School.</p> <p>b) The Chairman Reported:</p> <p>a) Comments had been received from a resident regarding the lack of bunting particularly in the High Street. He had responded that he</p>	

	<p>felt that the costs involved would outweigh any short-term benefit. HAT's had been contacted but funding would be a problem for them as well.</p> <p>b) He had again been approached by HATs Twinning Group who were working towards twinning with Cruelly in France. He felt that this was not a suitable project for the Parish Council to fund. It was agreed that the Parish Council would support the aims but that this should be on an educational basis for young members of the community.</p>	
22/55	<p>Matters Arising from Previous Meetings that are not otherwise included in the agenda. Reports from Chairman</p> <p>a) Ukrainian Refugees. The Chairman reported that he was still unable to get any response from BCP Council regarding numbers of refugees within the conurbation or any useful information and was still trying to ascertain how many had been housed in the area.</p> <p>b) Flower Beds on Lymington Road There had been no improvement and the Officers at Highcliffe Castle were endeavouring to get BCP Council to act.</p> <p>c) Bure Brook Volunteers. No further response received from BCP Council regarding the Planning Application and TPO's.</p> <p>d) 22/27-28 Foreshore Matters. Foreshore Matters Coastal Paths. The Chairman reported that he had a meeting with BCP Officers who stated that the cliff paths in Highcliffe were the only ones in the conurbation that did not have a permanent surface and agreed that repair work would go out to tender to improve the existing surface but that there were no funds to resurface.</p> <p>Seats on Coastal Paths. BCP Council was putting a strategy in place regarding seats in open spaces. Currently they have approximately 1200.</p> <p>Culmore Steps Officers feel that replacement may be difficult under current legislation. The Chairman suggested a survey by company used for the Zig Zag Path. Members agreed this as a way forward. BCP Officers agreed to ascertain the practicability of doing this</p>	TJ
22/56	<p>To Confirm Delegations:</p> <p>a) Neighbourhood Working Party – as current b) Standing Orders & Regulations - Clerk</p>	
22/57	<p>To Confirm Standing Orders & Financial Regulation As set out currently.</p>	
22/58	<p>To Review Inventory of Assets Agreed as set out (paper attached)</p>	

22/59	To Confirm Annual Insurance Cover Confirmed following review	
22/60	To Confirm Subscriptions to Other Bodies DAPTC, SLC and NAS – Confirmed	
22/61	To Confirm the Following Policies a) Complaints Procedure - Confirmed b) Code of Conduct – Confirmed c) Death of a VIP - Confirmed as per attached paper. New policy to website.	Clerk.
22/60	To Confirm Section 137 Expenditure for 2021/2022 No expenditure in year under S137 - Confirmed	
22/61	To Agree Times & Dates for the Year 2022-2023 Including AGM Dates and times agreed as provisional as dates may change during the year. To be placed on website and notice boards.	Clerk
22/62	Planning Report Cllr Neill reported on the current position and referred to the paper showing the latest information and updated members on current matters. A member commented on the Glenville Road application that had been resubmitted after refusal at appeal. New application a repeat of original. Agreed: objection on same grounds. Further correspondence received regarding the “Swimming Pool” as this was addressed to the local MP it was agreed that PC should not respond.	WMc
22 /63	To Receive Updates on Council Initiatives a) Neighbourhood Planning – Consultant still working on 6 areas of disagreement but ready for examination. b) Revitalising the High Street – The Clerk would respond to questions asked under FOI Act received by email	Clerk
22/64	To Receive Current Finance Report and approve all payments Report accepted and payments approved. The Clerk was instructed to set up a new Building Society Account and to make a transfer to keep all account balances below £85k	Clerk
22/65	To Receive and Approve the Internal Auditors Report for the Year 2021/2022 The report was received and approved. The Clerk was instructed to follow up and correct minor errors. The Clerk was instructed to seek tenders for a new 3 year contract as the current Internal Auditors contract was for a three year period.	Clerk
22/66	To Consider Issues Arising at Wingfield Recreation Ground The Chairman reported that the Hawks Football Club needed additional goalposts to accommodate the additional teams. They have asked permission to store these, as the present ones, around the perimeter. It was agreed that the Chairman and Vice-Chairman to look at the proposed position and grant permission should they approve the sites.	BH/AM

	<p>The Chairman reported that there had been further vandalism damage to the pavilion. Youths have been accessing the roof to retrieve balls, all the downpipes have be broken or pulled off the walls, safety rails outside the disabled toilet have been wrenched off and other small matters.</p> <p>Following consultation with Castlemore Surveyors the Chaiman proposed the following:</p> <ol style="list-style-type: none"> a) Fix new downpipes with aluminium guards and vandal proof screw fixings b) Repair the upper safety rail, leaving off the lower rail c) To plant Firethorn Pyracantha against the wall presently used for football practice. <p>Proposed, seconded and unanimously agreed :</p> <ul style="list-style-type: none"> • To Instruct Castlemore to accept the quotation from County Gutters for £1562. • To purchase 12 Firethorn Pyracantha for around £100 subject to firstly ato asking the Hawks to plant the above. <p>It was reported that some rooms had been left unlocked after matches recently. The Clerk was instructed to write to all users informing them of the importance of locking all doors.</p>	<p>BH</p> <p>BH</p> <p>BH</p> <p>Clerk</p>
<p>22/67</p>	<p>Date of Next Meeting Wednesday 22nd June 2022 in The Old School House at 6.30pm.</p> <p>There being no further business the Chairman closed the meeting at 7.09pm</p>	