



Meeting Date:	25th March 2020
Report Subject:	Protocol on the Death of a Senior Member of the Royal Family
Contact:	Clerk/Chairman

Ref:8 - Protocol on the Death of a Senior Member of the Royal Family

1. This protocol applies upon the death of the Sovereign, Consort of the Sovereign, Heir Apparent, or otherwise as agreed by the Chairman in consultation with the Clerk.
2. The Clerk is responsible for implementing this protocol together with any instructions from the BCP protocol.
3. The Council business will continue as usual but with respect. Any celebratory events will be cancelled or rescheduled. The Clerk, in consultation with the Chairman, will determine what is appropriate.
4. A suitable News item will be placed on the Council's Website together with a Statement from the Chairman.
5. Highcliffe & Walkford residents will be expected to observe the timetable for national mourning which is expected to be:
 - D Day Date of Death
 - D+1* Proclamation Day (London)
 - D+2* Proclamation Day (Dorset)
 - D+X Middle Sunday
 - D+4 -D+9 Lying in State
 - D+10 Date of Funeral
6. *A Book of Remembrance will be opened and available for public signatures in the Old Schoolhouse.
7. *Flowers will be purchased by the Clerk and laid on the War Memorial.
8. A letter of condolence to the Royal family will be sent by the Chairman.

(*Applies to death of the Sovereign only)