



Meeting Date:	22nd January 2020
Report Subject:	Transparency Code
Contact:	Clerk/Chairman

Ref: 23 Transparency Code

The Parish Council agreed to follow the Transparency Code for Smaller Authorities as detailed below:

INFORMATION TO BE PUBLISHED	WHERE THIS WILL BE FOUND
All items of expenditure above £100	This is contained within the minutes of the meeting at which the item is approved
End of year accounts	These will be found in the Financial section of the website within two months of the year end.
Annual Governance Statement	This will be found in the Financial section of the website within two months of the end of the year
Internal Audit Reports	Normally there will be two reports each year and these will be included in the Financial section of the website within 1 month of receipt
List of Councillors' responsibilities	These are set out in the May meeting of the Council and will be found in the minutes of that meeting.
Details of Land and building assets	Listed in the Parish Council section of the website
Minutes, agendas and meeting papers of formal meetings	Listed in the Council Meetings section of the website