

# HIGHCLIFFE & WALKFORD PARISH COUNCIL



Meeting Date:	27 July 2022
Review:	
Report Type:	Public – for information
Report Subject:	Resident of the Year Scheme
Contact:	Chairman/Clerk

Policy No. 36.

## RESIDENT OF THE YEAR SCHEME

At the Annual Parish meeting in May an award will be made to the “Resident of the Year” – *someone who through selfless service to others has made a difference to the community.*

At the Council’s discretion the Award will consist of a suitable medallion together with a voucher for High Tea for two persons at the Lord Bute Hotel. The Award costs will be met by HWPC via the Chairman’s Allowance.

The Award will be determined according to the following rules and procedures:

1. An invitation to submit nominations for this Award will be placed on the HWPC Website in December with a closing date of 31<sup>st</sup> January.
2. Nominations must show the name and address of the nominee and their sponsor together with no more than 100 words explaining why they deserve to be considered for this award.
3. All nominations must be made directly to the Clerk of the Council who will record receipt of them and report them in February to the Award Group.
4. The Award Group consisting of the Chairman of the Council and two Councillors will review all nominations and make their recommendation to the March meeting of the Parish Council.
5. Nominees must, at the time of their nomination, be residents of Highcliffe & Walkford parish and must be over 16 years of age.
6. Parish Councillors and Parish Council employees are not eligible to be either a Nominee or a Sponsor.