



Meeting Date:	29th April 2020
Report Subject:	Community Engagement Policy
Contact:	Clerk/Chairman

Ref:4 – Community Engagement Policy

A. Consultation – the process by which the Council seeks views from the community, either on a specific matter, or generally.

- The Council may consult with specific stakeholders on some issues and with the wider community on others.
- Consultation may make use of the Council's website, be made in writing or by leaflet, or otherwise as appropriate.
- Consultation exercises will be published as widely as appropriate and have a defined objective.

B. Engagement – the process, additional to Consultation, of involving the community to help form opinion and to review actions taken.

- Time will be set aside at every Council meeting to enable members of the community to address the Council.
- If requested, the Council will be pleased to consider the appointment of members to represent the Council on community organisations.

C. Communication – the process of informing the community about decisions that have been made by the Council and of generally passing on information.

- The Council's website (www.highcliffewalkford-pc.gov.uk) is our primary means of communication. All Council agendas and public minutes are published on the website together with a wide range of other matters. The website includes the facility for members of the community to contact the Council on any matter of interest to them.
- Notice boards around the parish will carry details of meetings and other important Council events
- The Council will endeavour to arrange for community matters to feature in local newspapers and magazines circulating in the area.

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