

 <p>HIGHCLIFFE & WALKFORD PARISH COUNCIL ESTD 2019</p>	<p align="right">Highcliffe and Walkford Parish Council, Old School House, 254 Lymington Road, Highcliffe BH23 5ET</p> <p align="center">Annual Council Meeting Agenda Wednesday 8th May 2024 7.00pm</p>
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All members of the council: Cllrs L Dedman, A Sofianos, T Butcher, R Ede, A Martin, D Martin, W McNeill, R Dickson, J Webster, S Skinner, S Walter are summoned and the public invited to attend the Annual Meeting of **Highcliffe and Walkford Parish Council** to be held on **Wednesday 8th May 2023 at 7.00pm** at **254 Lymington Road BH23 5ET**



Parish Clerk: **Tom Brindley 30th April 2024**

To transact the following business:

- 1 To elect a chair for the civic year 2024/25
- 2 Chair's acceptance of office
- 3 Chair's remarks
- 4 To elect a vice-chairman for the civic year 2024/25
- 5 To receive Apologies for Absence
- 6 To receive Declarations of Interests from Members
- 7 To appoint members and chairs to Committees, Working Parties and outside bodies: †
 - a. Policy and Resources Committee
 - b. Amenities Committee
 - c. Planning Committee
 - d. Staffing Committee
 - e. Budget, Audit and Grant sub-committee
 - f. Allotments sub-committee
 - g. Environment sub-committee
 - h. Recreation sub-committee
 - i. Neighbourhood plan working party
 - j. Christmas working party
 - k. Business Strategy working party
 - l. Ecological Strategy working party
 - m. Dorset Association of Town and Parish Councils
- 8 To receive questions from members of the public
- 9 To receive presentations from BCP unitary authority members (3 min per member)
- 10 To accept the minutes of the extraordinary meeting held on 30th April 2024 †
- 11 To review Standing Orders and Financial Regulations. †
- 12 To review the Asset Register †
- 13 To review insurance arrangements †
- 14 To confirm subscriptions to outside bodies †
- 15 To agree a schedule of meetings for the civic year †
- 16 To receive the clerk's report †
- 17 Finance and Risk:
 - a. To receive the Internal Auditor's report †
 - b. To approve the Annual Governance and Review statement †
 - c. To review the Risk Register †
- 18 To consider grant applications †

Date of Next Council Meeting: Wednesday 24th July 2024 at 7.00pm