



Highcliffe & Walkford Parish Council

Minutes of the meeting of Highcliffe & Walkford Parish Council held on 24th May 2024 at 11:00 in The Old School BH23 5ET.

Present: Cllr L: Dedman (Chair), Cllr A Sofianos (vice-chair), Cllr A Martin, Cllr S Skinner, Cllr J Webster, Cllr T Butcher, and Cllr W McNeill

Also Present: No members of the public. **In attendance:** the clerk, Tom Brindley, the Assistant Clerk, Nicki France

25/20 (Agenda Item 1) Apologies for Absence: Apologies were received and accepted from Cllrs R Dickson, R Ede, S Walters, and D Martin.

25/21 (Agenda Item 2) Chairman's remarks: The chairman advised members that the clerk was on holiday from 26th May to 3rd June.

25/22 (Agenda Item 3) Declarations of Interests from Members: None.

25/23 (Agenda Item 4) Public Questions: None.

25/24 (Agenda Item 5) To accept the minutes of the meeting held on 8th May 2024
The minutes were taken as read, confirmed as true record, and signed by the chairman.

25/25 (Agenda Item 6) To approve the amended Accounting Statement

1. The Clerk, as RFO, explained that events which occurred after the year end meant the previous Accounting statement required amending:
2. An invoice for £180 for pavilion cleaning in January, February and March had been received in May.
3. A bank statement received from Bath Building Society in May 2024 showed interest of 1817.34 had been credited in December 2023.
4. The year end adjustments had not included CIL (yet to be received) but for the period October 2023 to March 2024.

25/26 (Agenda Item 7) To consider the council meetings schedule

1. Cllr Sofianos presented a motion to increase the number of full council meetings to 7 per year and to hold them on the second Wednesday of the month starting at 19:00. The motion was duly seconded.
2. An amendment was proposed and seconded that the start time be 18:30. The amendment was carried.
3. Members **RESOLVED** to adopt a revised meetings schedule to show meetings on the second Wednesday in May, July, September, October, November, January and March, all meetings to commence at 18:30.

24/27 Date of the next meeting of Full Council: Wednesday 10th July

There being no further business the Chairman closed the meeting at 11:18.

Signed

Date.....