Highcliffe & Walkford Parish Council

Minutes of the meeting of the **Allotments Sub-Committee** held on 28th June 2024 at 16:00 in Mudeford Wood Community, Pipers Drive, Mudeford, Dorset, BH23 4TR.

Present: Cllr W Mc Neill (chair), Cllr J Webster, Cllr R Ede, Cllr L Deadman (substitute for Cllr S Walters), Cllr D Martin

Also Present: Walkford Road Allotment Association Committee Members, oeshot Hill Allotment Association Committee Members and members of the public

In attendance: the clerk, Tom Brindley, the assistant clerk, Nicki France

24A/11 (Agenda Item 1) Apologies for Absence: Apologies were accepted from Cllr S Walters

24A/12 (Agenda Item 2) Chair's remarks:

1. The chair welcomed the Allotment Association representatives, members, members of the public and officers.

24A/13 (Agenda Item 3) Public Representation

1. There was public representation from a plot holder from Roeshot Hill Allotments about the recent placing of three bee hives situated not far from their plot and a recent letter of complaint had been sent to the chair of the committee and assistant clerk.
2. The sub-committee listened to the concerns and steps and that the owner of the bees had recently completed in accordance with the HWPC bee policy.
3. Members requested Roeshot Hill Allotment Association discuss this matter at their meeting on 28th June 2024 and make a recommendation back to the sub-committee.

24A/14 (Agenda Item 4) Minutes of meeting 12th March 2024

1. The minutes were agreed, and the chair authorised to sign.

24A/15 (Agenda Item 5) Matters arising from RHAA.

1. No concerns were raised by the Allotment sub-committee. The clerk confirmed that the contract has been signed and proposed to release the grant as a single payment.
2. Members **RESOLVED** to release the grant payment of £1,200 to RHAA.

24A/16 (Agenda Item 6) Matters arising from WRAA.

1. The chair of WRAA had raised concerns over the content to the contract.
2. Members agreed to review the proposed amendments and to resubmit the contract to WRAA in due course.
3. Members **RESOLVED** that the grant to WRAA would be withheld until the contract was agreed.

24A/17 (Agenda Item 7) Bee Keeping

This agenda item was discussed at (Agenda Item 3)

24A/18 (Agenda Item 8) Review of Allotment budget

1. Members noted that both Allotment sites, now have separate budgets.
2. All invoices at WRAA have now been paid
3. Recent discussions have been had due to the site currently running at a loss. These included the cost of skips and water.
4. The Walkford Road Allotment Association committee are currently reviewing the need for skips along with other solutions to try and keep the costs down.
5. Members also noted that there has been a fence replaced at Walkford Road to provide added security to the site, at a cost of £680 which put further stress on the budget
6. Members **RECOMMENDED to council** that the charge for the fence be taken from the council's general fund budget.

24A/19 (Agenda Item 9) Items for future meetings-None

24A/20 Date of the next meeting- Monday 16th September 2024 at 16:00

There being no further business the Chair closed the meeting at 16:39.

Signed ……. Date…….