	Highcliffe and Walkford Parish Council **Old School,** **254 Lymington Road,** **Highcliffe BH23 5ET** **Planning Committee Meeting Agenda** **Wednesday 13th August 2025** **Commencing at 18:00**

Members of the Planning Committee are summoned to the meeting on Wednesday 13th August 2025 at The Old School, 254 Lymington Road, Highcliffe, BH23 5ET commencing at 18:00.

Members of the Planning Committee:

Councillor Tina Butcher (Chair)
Councillor Willie McNeill
Councillor Adam Sofianos
Councillor Bob Hutchings
Councillor Andy Martin
Councillor Sue Skinner
Councillor Sue Walter
Councillor Steve Slatter

Members unable to attend, please advise the clerk and if possible, try to arrange another councillor as their substitute.

The press and public are also invited.



Nicki France, Assistant Clerk – 6 August 2025

Agenda

1. **Apologies for absence**
   To consider and resolve to accept apologies for absence given with reason (LGA 1972 s85(3))
2. **Declarations of interest**
   To receive any declarations of interests from members in respect of the agenda items below (Localism Act 2011, s31)

3. **Minutes of meeting of 9th July 2025**

   To resolve to accept and sign the minutes of the previous meeting as a true and accurate record. (LGA 1972, Sch12, para 41(1))

4. **Chair's remarks**

   To receive comments from the Chair on matters pertaining to the Committee.

5. **Public representations**

   To receive any public representation in accordance with Standing Order 3. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chair of the meeting, and a member of the public shall not speak for more than 5 minutes.

6. **Terms of Reference** **Attached**

   To recommend to Council the Terms of Reference for the Planning Committee. (Standing Orders 4di)

7. **Tree Preservation Orders**

   On the advice of the Clerk, to consider if the Council wishes to continue deliberating on TPOs, or to merely note the applications.

8. **Planning applications received from BCP Council** **See Report**

   To consider making representation on the Planning Applications received since the last meeting and detailed within the report. (Town and Country Planning Act 1990, s293G)

9. **Decisions made by BCP Council** **See Report**

   To note the Planning Application Decisions made by BCP Council since the last meeting and detailed within the report.

10. **Appeals report from BCP Council** **See Report**

    To note the appeals registered with BCP Council since the last meeting and detailed within the report and to consider if the Council wishes to make any further representations.

11. **Date of the next meeting of Planning Committee**

    To note that the next scheduled Planning Committee Meeting is due to be held on 10 September at 6pm.