Highcliffe and Walkford Parish Council

Old School House,
254 Lymington Road,
Highcliffe BH23 5ET

Amenities Committee Meeting Agenda

Wednesday 27th August 2025

Commencing at 18:30

Members of the Amenities Committee are summoned to the meeting on Wednesday 27th August 2025 at The School House, 254 Lymington Road, Highcliffe, Dorset, BH23 5ET commenting at 18:30

Members of the Amenities Committee:

Councillor Adam Sofianos (Chair)
Councillor John Webster
Councillor Willie Mc Neil
Councillor Robin Ede
Councillor Andy Martin
Councillor David Martin
Councillor Sue Skinner
Councillor Sue Walters

Members unable to attend, please advise the clerk and if possible, try to arrange another councillor as their substitute.

The press and public are also invited.



Nicki France, Assistant Clerk – 20 August 2025

Agenda

1. **Apologies for absence**

   To consider and resolve to accept apologies for absence given with reason (LGA 1972 s85(3)).

2. **Declarations of interest**

   To receive any declarations of interests from members in respect of the agenda items below (Localism Act 2011, s31).

3. **Minutes of meeting of 25th June 2025**

   To resolve to accept and sign the minutes of the previous meeting as a true and accurate record. (LGA 1972, Sch12, para 41(1)).

4. **Chair's remarks**

   To receive comments from the Chair on matters pertaining to the Committee.

5. **Public representations**

   To receive any public representation in accordance with Standing Order 3. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chair of the meeting, and a member of the public shall not speak for more than 5 minutes.

6. **Terms of Reference** **Attached**

   To recommend to Council the Terms of Reference for the Planning Committee. (Standing Orders 4di)

7. **Lakewood Open Space**

   To receive an update on matters relating to Lakewood Open Space.

8. **Defibrillators** **Attached**

   To receive a report from the Clerk on the cost and maintenance of a defibrillator.

9. **Bluebell Close Play Park**

   To receive an update on the play park inspection and to approve works to be carried out.

10. **Allotment update** **Attached**

    To receive an update from the Chairman on the recent Government announcement regarding the sale of allotments and to agree a public statement on behalf of the Parish Council.

11. **Highcliffe Recreation Ground** **Attached**

    To receive an update from the Chairman on the progress of the transfer from BCP Council.

12. **St Mark's War Memorial**

    To discuss the condition of the war memorial and the Council's powers under the War Memorial (Local Authorities' Powers) Act 1923, and to consider purchasing a wreath for this year's Remembrance Service.

13. **Nea Meadows** **Attached**

    To receive a report from the Clerk on Nea Meadows and agree the next steps.

14. **Date of the Next Meeting**

    To note that the date of the next Amenities Meeting is scheduled for 24th September 2025 at 6.30pm.