Highcliffe and Walkford Parish Council
Old School House,
254 Lymington Road,
Highcliffe BH23 5ET

Amenities Committee Meeting Agenda

Wednesday 26th November 2025

Commencing at 18:30

Members of the Amenities Committee are summoned to the meeting on Wednesday 26th November 2025 at The School House, 254 Lymington Road, Highcliffe, Dorset, BH23 5ET commenting at 18:30

Members of the Amenities Committee:

Councillor Adam Sofianos (Chair)
Councillor John Webster
Councillor Willie Mc Neil
Councillor Robin Ede
Councillor Andy Martin
Councillor David Martin
Councillor Sue Skinner
Councillor Sue Walters

Members unable to attend, please advise the clerk and if possible, try to arrange another councillor as their substitute.

The press and public are also invited.



Vanessa Ricketts FSLCC, Clerk and RFO

Agenda

1. **Apologies for absence**

   To consider and resolve to accept apologies for absence given with reason (LGA 1972 s85(3)).

2. **Declarations of interest**

   To receive any declarations of interests from members in respect of the agenda items below (Localism Act 2011, s31).

3. **Minutes of meeting of 22nd October 2025**

   To resolve to accept and sign the minutes of the previous meeting as a true and accurate record. (LGA 1972, Sch12, para 41(1)).

4. **Chair's remarks**

   To receive comments from the Chair on matters pertaining to the Committee.

5. **Public representations**

To receive any public representation in accordance with Standing Order 3. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chair of the meeting, and a member of the public shall not speak for more than 5 minutes.

6. **Highcliffe Hawks – Spring Tournament** **Attached**

   To consider whether the Council wishes to charge a fee for the use of Wingfield Recreation Ground and Pavilion for the weekend of 30th and 31st May 2026.

7. **St Mark's War Memorial**

   To receive an update on the renovations to the War Memorial.

8. **Music Festival Licence Application**

   To consider whether to make representation to BCP Council on the licence application for the 2026 Highcliffe Music Festival.

9. **Old School – schedule of works** **Attached**

   To consider a report from the Clerk on the quotes received for the schedule of works and project management.

10. **Walkford Road Allotment Association – outstanding tenancy agreements**

    To consider and agree a course of action for tenancy agreements yet to be signed.

11. **Lakewood Management Plan** **Attached**

    To consider the Lakewood Management Plan and request to undertake work by Lakewood Restoration.

12. **Date of the Next Meeting**

    To note that the date of the next Amenities Meeting is scheduled for 28th January 2026 at 6.30pm.