Highcliffe and Walkford Parish Council,
Old School,
254 Lymington Road,
Highcliffe BH23 5ET

Council Meeting Agenda

Wednesday 14th January 2026 at 18:30pm

All members of the council: Cllrs A Sofianos (Chair), A Martin (Vice-Chair), T Butcher, R Ede, D Martin, W McNeill, J Webster, S Skinner, S Walter, B Hutchings and S Slatter are summoned, **and the public invited**, to attend the meeting of **Highcliffe and Walkford Parish Council** to be held on

Wednesday 14th January 2026, 18:30pm at **254 Lymington Road BH23 5ET**

Vanessa Ricketts FSLCC, Clerk and RFO

Agenda

1. **Apologies for absence**

   To consider and resolve to accept apologies for absence given with reason (LGA 1972 s85(3)).

2. **Declarations of interest**

   To receive any declarations of interests from members in respect of the agenda items below (Localism Act 2011, s31).

3. **Minutes of meeting of 12th November 2025**

   To resolve to accept and sign the minutes of the previous meeting as a true and accurate record. (LGA 1972, Sch12, para 41(1)).

4. **Chair's remarks**

   To receive comments from the Chair on matters pertaining to the Council.

5. **Public representations**

   To receive any public representation in accordance with Standing Order 3. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chair of the meeting, and a member of the public shall not speak for more than 5 minutes.

6. **BCP Councillors' Reports**

   To receive reports from BCP Unitary members (3 minutes per member)

7. **Resolutions Report** **Attached**

   To receive the clerk's written report on actions against Council and Committee resolutions.

8. **Finance**

   a) To receive and approve the schedule of Accounts and current bank balance**.** **Attached**
   b) To receive and approve the Chair to authorise the bank reconciliation **Attached**

9. **Fees and charges 2026/2027**

   To agree a schedule of fees and charges for 2026/2027. **Attached**

10. Highcliffe Library – request for funding

To consider a CIL funding request from Highcliffe Library **Attached**

11. VAT registration **Attached**

To consider if the Council should become VAT registered for the 2026/27 financial year.

12. Shoreline Paths Project

To receive and update on the project and agree the funding. **Attached**

13. Ear marked reserves

To review the ear marked reserves and agree any transfers. **Attached**

14. Budget and Precept 2026/2027

To agree a budget and set the precept for 2026/2027. **Attached**

15. Vexatious Complainants policy

To agree the draft policy for publication. **Attached**

16. Matters for Consideration

For report, information or for the agenda at the next meeting. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

17. Date of the Next Meeting

To note that the date of the next Amenities Meeting is scheduled for 11th March 2026 at 6.30pm.