Highcliffe and Walkford Parish Council,
Old School,
254 Lymington Road,
Highcliffe BH23 5ET

Council Meeting Agenda

Wednesday 11th March 2026 at 18:30pm

All members of the council: Cllrs A Sofianos (Chair), A Martin (Vice-Chair), T Butcher, R Ede, D Martin, W McNeill, J Webster, S Skinner, S Walter, B Hutchings and S Slatter are summoned, **and the public invited**, to attend the meeting of **Highcliffe and Walkford Parish Council** to be held on

Wednesday 11th March 2026, 18:30pm at **254 Lymington Road BH23 5ET**

Vanessa Ricketts FSLCC, Clerk and RFO

Agenda

1. **Apologies for absence**

   To consider and resolve to accept apologies for absence given with reason (LGA 1972 s85(3)).

2. **Declarations of interest**

   To receive any declarations of interests from members in respect of the agenda items below (Localism Act 2011, s31).

3. **Minutes of meeting of 14th January 2025**

   To resolve to accept and sign the minutes of the previous meeting as a true and accurate record. (LGA 1972, Sch12, para 41(1).

4. **Chair's remarks**

   To receive comments from the Chair on matters pertaining to the Council.

5. **Public representations**

   To receive any public representation in accordance with Standing Order 3. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chair of the meeting, and a member of the public shall not speak for more than 5 minutes.

6. **BCP Councillors' Reports**

   To receive reports from BCP Unitary members (3 minutes per member)

7. **Resolutions Report** **Attached**

   To receive the clerk's written report on actions against Council and Committee resolutions.

8. **Finance**

   a) To receive and approve the schedule of Accounts and current bank balance**.** **Attached**
   b) To receive and approve the Chair to authorise the bank reconciliation **Attached**

9. **Health and Safety Policy**

   To formally agree and sign the Council's Health and Safety Policy as prepared by Ellis Whittam. **Attached**

10. Grants Policy

To agree a new grants policy. **Attached**

11. Meeting Dates **Attached**

To agree the meeting dates for the 2026/27 municipal year.

12. Council Insurance

To agree the quotation for insurance received from the Council's appointed insurer for the 2026/27 financial year. **Attached**

13. Old School Update **Attached**

To consider a report from the Clerk on the latest position with regard to the Old School.

14. Allotments Fees

To consider a report from the Assistant Clerk and agree the fees for 2027/28 financial year in accordance with the Allotments Act 1922 s10. **Attached**

15. UK Town of Culture

To consider a verbal report from the Vice Chairman to endorse BCP Council's application for the UK Town of Culture Award.

16. Cliffhanger Toilets Update

To receive a verbal update from the Vice Chairman on the current position regarding the Cliffhanger Toilets.

17. Highcliffe Library Decking Update

To receive a verbal report from the Vice Chairman updating the Council on the current position regarding the library decking.

18. Jesmond Wood Update

To receive a verbal update from the Vice Chairman on Jesmond Wood.

19. Matters for Consideration

For report, information or for the agenda at the next meeting. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

20. Parish Meeting Date

To note that the Annual Parish Meeting of Electors (LGA 1972 sch12 para 14(1) and (3)) will be held on 27th May 2026 at 6.30pm.

21. Date of the Next Meeting

To note that the next scheduled meeting will be the Annual Council Meeting and will be held on 13th May 2026 at 6.30pm.