HIGHCLIFFE and WALKFORD PARISH COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY

[The Council regret that they are unable to consider grants or sponsorships for individual persons]

- This form MUST be completed IN FULL before the Council may consider any grant application. Applications must also enclose copies of their organisation's CONSTITUTION, their most recent ANNUAL REPORT, their last AGM MINUTES, and a copy of their most recent published ANNUAL ACCOUNTS.
- Grants will not be made retrospectively.
- Applicants are encouraged to appear in person before council or grants committee to present their application and answer questions.

1.	FULL NAME OF ORGANISATION	Highcliffe Horticultural Society
2.	FULL POSTAL AND EMAIL ADDRESS OF ORGANISATION.	
	Email:	peter.w.kirk@outlook.com
	Address	17 Bracken Way Walkford, Christchurch
	POST CODE	BH23 5LW
3.	Regd. Charity No. [If applicable]	Not Applicable
4.	Contact telephone number	07941 609797
5.	Full NAME of organisation's delegated contact.	Dr Peter William Warwick Kirk
6.	Position/Title of nominated contact.	Joint Show Secretary and Committee Member
7.	Please describe your organisations aims and objectives.	Highcliffe Horticultural Society was formed in 1903 as a forum for local gardeners and those with an interest in gardens and nature. The annual programme includes: educational talks on plants, wildlife and the local environment; Spring, Summer and Autumn shows; and quiz events. Membership is predominantly from Highcliffe and Walkford.
8.	Does your organisation work SOLELY for the benefit of the people of Highcliffe and Walkford?	YES/~~NO~~
9.	If "YES" how many Highcliffe and Walkford residents benefit on a regular basis from your organisation?	Membership is 61 plus 3 life members. We also welcome non-members to our shows and visitors to our talks. The last 3 shows attracted a combined attendance (members and visitors) of 179.
10.	If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation.	
11.	If your organisation is OUTSIDE Highcliffe and Walkford, how many Highcliffe and Walkford residents do [or will] regularly benefit from the services you provide?	

13.	How many UNPAID VOLUNTEERS		Varies but typically 6 to 8
14.	How many FULL TIME PAID		None
15.	How many PART-TIME PAID staff		None
16.	Have you ever received a grant from Highcliffe and Walkford Parish Council		xxx/NO
17.	If "YES",		
	DATE when grant awarded?	……..	
	AMOUNT awarded?	£ _____	

PART 2. - ABOUT YOUR GRANT APPLICATION

18.	What GRANT SUM are you to Highcliffe And Walkford Parish Council for?	In numbers: £750
		In letters: Seven Hundred and Fifty Pounds
19.	What is the TOTAL project cost?	Operating Costs for 2027 projected as £2,700
20.	Where is the balance of the project funding coming from?	Membership fees, plant sales, raffles, tombolas, book sales, donations and adverts in the annual programme
21.	Would you please specify what the grant would be used for? [e.g. Capital project, Running costs, etc]	Running costs: Hire of St. Marks Church Hall and storage £1,300 in 2026 and likely increased in 2027. Speakers cost about £900 per year.
22.	If the grant is towards a project development, do you require formal planning consent?	No
23.	If the grant is to be used for a PROJECT, when do you expect to start and finish?	Grant towards operating costs (specifically towards speaker costs and hire/storage costs of St. Marks Church for 2027) (January through December).
24.	Please give any additional information that you feel is relevant, or will support the grant application e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [other than grant applications]	
	Membership fees for 2026 are £12 per annum. We are considering increasing these to £15 per annum for 2027 but above that level we are concerned that many of our elderly and vulnerable members may not renew their membership and lose valuable regular community engagement and learning opportunities. Many of our members have gardens which adds to local biodiversity and enhances the local environment. Typical income from activities for the year are refreshments (£200 based on £1 for hot drink and biscuit), plant sales (£200), and raffle/tombolas (£200). Donations this year included £110 from Stewarts (as vouchers), and £150 from adverts in our annual programme. The Society currently operates at a loss (£1200 loss projected for 2026) and we are rapidly diminishing our reserves. With this grant we can continue to operate through 2027, allowing us time to work to increase membership thereby helping to reduce social isolation by welcoming new residents, beginners and families. Non members can attend talks with a charge of only £3, which can be put towards their annual membership if they join. Shows are freely open to members and visitors. Without a grant we may need to close the society.	

PLEASE NOTE:
If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging HIGHCLIFFE and WALKFORD PARISH COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation. In signing this grant application, you agree to be bound by this condition.

Signed 

[Nominated authority/contact listed page 1.]

DATE of application 18th June 2026
Enclosure Checklist

1.	CONSTITUTION.	Please see Page 4 of the Annual Programme attached
2.	RECENT ACCOUNTS.	Please see financial statement and transaction history attached
3.	MINUTES OF LAST AGM	Please see attached
4.	ANNUAL REPORT	Please see Annual Programme attached

FOR HIGHCLIFFE and WALKFORD PARISH COUNCIL USE ONLY

Date application received?
Date acknowledged/replied to?
Recommended [committee] £
Approved/Ratified [Full Council] £

AMOUNT OF GRANT PAID? £
DATE PAID? Account ref