Highcliffe & Walkford Parish Council
Minutes of the meeting of the **Planning Committee** held on 14th January 2026 at 18:00 pm at The Old School, 254 Lymington Road, Highcliffe, Dorset, BH23 5ET

Present: Cllr T Butcher (Chair), Cllr B Hutchings**,** Cllr A Martin, Cllr S Slatter, and Cllr S Walters

In attendance: Vanessa Ricketts (Clerk) and Nicki France (Assistant Clerk)

267 Apologies for Absence: Apologies were received and noted from Cllr S Skinner (medical reasons), Cllr A Sofianos (prior engagement) and Cllr W McNeil (did not attend and no prior apologies given) It was therefore:

RESOLVED to accept the apologies for absence.
268 Declarations of Interest: There were no declarations of interest.

269 Minutes of the meeting of 10th December 2025
It was proposed, seconded, and;

RESOLVED to accept the minutes and approve them for signing.

270 Chairs' Remarks
The Chair welcomed members and officers to the meeting

271 Public representation: None

272 Consideration of planning applications referred by BCP Council

Reference	Location	Proposal	Comments due by	HWPC Comment
P/26/00043/HOU	74 Forest Way Christchurch BH23 4PX	External alterations to existing utility room. Change to existing roof over. Proposed demolition of existing outbuilding and formation of new outbuilding.	28/1/2026	No objection
P/25/05237/HOU	Rose Cottage 1 Highcliffe Road	Retrospective application for demolition of garage and	7/1/2026 (Extension asked for)	No Objection

	Christchurch BH23 4HZ	proposed side extension.		
P/25/05159/HOU	Bay Croft, 12 Roeshot Crescent Christchurch BH23 4QH	Demolition of garage, proposed roof extension with side and rear dormer window, front extension, alterations to fenestration and erection of repositioned new garage	11/1/2026 (Extension asked for)	No Objection
P/25/05178/HOU	18 Pine Crescent Christchurch BH23 4LH	Demolish conservatory, front porch and outbuilding and erect new single storey rear and front extensions.	11/01/2026 (Extension asked for)	No Objection
P/25/04782/HOU	160 Ringwood Road Christchurch BH23 5RQ	Formation of dropped kerb and new vehicle access	31/12/2025 (Extension asked for)	No Objection
P/25/04980/HOU	14 Colemere Gardens Christchurch BH23 5AS	Demolition of existing rear conservatory and erection of single storey front extension with gable roof	10/1/2026 (Extension asked for)	No Objection

273 Decisions made by BCP Council

Reference	Location	Proposal	Decision
P/25/04617/HOU	15 Shepherd Close Christchurch BH23 5PF	Proposed side and rear Extensions with material alterations to front and side facades	Granted Date: 2/1/2026 HWPC: No objection

P/25/04609/HOU	14 Felton Crescent Christchurch BH23 5AX	Proposed Front and Rear single storey Extensions	Granted Date: 2/1/2026 HWPC: No objection
P/25/04548/HOU	26 Shelley Close Christchurch BH23 4HW	Demolition of existing rear & side conservatory/ extensions. New rear & side extensions with roof lanterns. Loft conversion. Replacement front porch. Internal & external alterations to modernise property. Garden office/ out-building.	Granted Date: 24/12/2025 HWPC: No Objection
P/25/04355/HOU	5 Crispin Close Christchurch BH23 5BT	Extend garage to the front and rear. Single storey extension to the conservatory at the side.	Granted Date: 16/12/2025 HWPC: No Objection
P/25/03612/FUL	Cliffhanger Waterford Road Christchurch BH23 5JA	Replacement of existing conservatory. Erection of adjoined public toilet block to rear corner	Granted Date: 12/12/2025 HWPC: No Objection

274 To note the appeals report: None

275 Date of the next meeting of the Planning Committee

Wednesday 11th February 2026 at 6pm

There being no further business the Chair closed the meeting at 18:10

Signed …….. Date……