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Highcliffe and Walkford Parish Council,
Old School,
254 Lymington Road,
Highcliffe BH23 5ET

Council Meeting Agenda

Wednesday 10th June 2026 at 18:30pm

All members of the council: Cllrs A Sofianos (Chair), A Martin (Vice-Chair), T Butcher, R Ede, D Martin, W McNeill, S Skinner, S Walter, B Hutchings and S Slatter are summoned, **and the public invited**, to attend the meeting of **Highcliffe and Walkford Parish Council** to be held on

Wednesday 10th June 2026, 18:30pm at **254 Lymington Road BH23 5ET**

Vanessa Ricketts FSLCC, Clerk and RFO

Agenda

1. **Apologies for absence**

   To consider and resolve to accept apologies for absence given with reason (LGA 1972 s85(3)).

2. **Declarations of interest**

   To receive any declarations of interests from members in respect of the agenda items below (Localism Act 2011, s31).

3. **Minutes of Annual Council Meeting of 13th May 2026**

   To resolve to accept and sign the minutes of the previous meeting as a true and accurate record. (LGA 1972, Sch12, para 41(1).

4. **Chair's remarks**

   To receive comments from the Chair on matters pertaining to the Council.

5. **Public representations**

   To receive any public representation in accordance with Standing Order 3. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chair of the meeting, and a member of the public shall not speak for more than 5 minutes.

6. **BCP Councillors' Reports**

   To receive reports from BCP Unitary members (3 minutes per member)

7. **Resolutions Report** **Attached**

   To receive the clerk's written report on actions against Council and Committee resolutions.

8. **Finance**

   a) To receive and approve the schedule of Accounts and current bank balance**.** **Attached**
   b) To receive and approve the Chair to authorise the bank reconciliation **Attached**

9. **Old School Update**

   To receive a verbal update from the Chairman on the progress of the transfer of the Old School to the Parish Council and agree any actions necessary.

10. Conveyancing Solicitor

To formally appoint a solicitor to carry out the conveyancing of the transfer of the Old School to the Parish Council.

11. Nature Villages **Attached**

To receive a written report from the Vice Chairman and consider any recommendations within.

12. Seasonal response in readiness for the summer

To consider a verbal update from the Vice Chairman on BCP's seasonal response and agree any actions arising.

13. Public Seats Policy Review

To review the public seats policy and agree any necessary changes.

14. Officer/Member Protocol

To agree an Officer/Member Protocol for adoption.

15. Matters for Consideration

For report, information or for the agenda at the next meeting. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

16. Date of the Next Meeting

To note that the next scheduled meeting will be held on 8th July 2026 at 6.30pm.