Highcliffe and Walkford Parish Council,
Old School,
254 Lymington Road,
Highcliffe BH23 5ET

Council Meeting Agenda

Wednesday 8th July 2026 at 18:30pm

All members of the council: Cllrs A Sofianos (Chair), A Martin (Vice-Chair), T Butcher, R Ede, D Martin, W McNeill, S Skinner, S Walter, B Hutchings and S Slatter are summoned, **and the public invited**, to attend the meeting of **Highcliffe and Walkford Parish Council** to be held on

Wednesday 8th July 2026, 18:30pm at **254 Lymington Road BH23 5ET**

Vanessa Ricketts FSLCC, Clerk and RFO

Agenda

1. **Apologies for absence**

   To consider and resolve to accept apologies for absence given with reason (LGA 1972 s85(3)).

2. **Declarations of interest**

   To receive any declarations of interests from members in respect of the agenda items below (Localism Act 2011, s31).

3. **Minutes of the previous Council meeting of 10th June 2026**

   To resolve to accept and sign the minutes of the previous meeting as a true and accurate record. (LGA 1972, Sch12, para 41(1).

4. **Chair's remarks**

   To receive comments from the Chair on matters pertaining to the Council.

5. **Public representations**

   To receive any public representation in accordance with Standing Order 3. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chair of the meeting, and a member of the public shall not speak for more than 5 minutes.

6. **BCP Councillors' Reports**

   To receive reports from BCP Unitary members (3 minutes per member).

7. **Resolutions Report** **Attached**

   To receive the clerk's written report on actions against Council and Committee resolutions.

8. **Finance**

   a) To receive and approve the schedule of Accounts and current bank balance**.** **Attached**
   b) To receive and approve the Chair to authorise the bank reconciliation **Attached**

9. **Casual Vacancy**

   To be advised that, following the statutory notice period, no election for the casual vacancy in Highcliffe Ward has been called, and to resolve to proceed to fill the vacancy by cooption.

10. Nea Meadows - Dredging update

To receive a verbal update from the Chairman on the Nea Meadows dredging project.

11. Bowls Club – lease review **Attached**

To consider an amendment to the Bowl's Club lease.

12. The Old School – update and formal resolution to proceed **Attached**

To consider an update from the Clerk on the progress with the transfer including the asset list, the reinstatement valuation and insurance implications and to formally resolve to proceed with the transfer now this information is available.

13. Quarter 1 Budget Monitoring Report **Attached**

To receive and consider the April-June budget monitoring report.

14. Reserves **Attached**

To agree any changes to the Council's earmarked reserves.

15. Investment Policy **Attached**

To review the Council's adopted Investment Policy.

16. School Crossing Patrols

To be advised of the current situation by the Chairman and consider if Members wish to propose any actions to BCP Council.

17. Matters for Consideration

For report, information or for the agenda at the next meeting. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

18. Exclusion of the Press and Public

To resolve to exclude the press and public due to the confidential nature of the following business. (Public Bodies (Admission to Meetings) 1960, s1 (2))

19. Old School – Tenders for Work **Attached**

To receive and consider the tenders received for the works to the Old School.

20. VAT advice **Attached**

In light of the cost of the Old School works, to formally consider the VAT advice from PSTAX.

21. Date of the Next Meeting

To note that the next scheduled meeting will be held on 9th September 2026 at 6.30pm.